

# BOARD OF EDUCATION

*Cheshire, Connecticut*

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Meeting of the Board of Education  
Town Council Chambers

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August 14, 2025  
7:30 p.m.

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Live viewing available at <https://www.youtube.com/cheshirepublicschools>  
Public questions and comments may emailed to: [BOEContact@cheshire.k12.ct.us](mailto:BOEContact@cheshire.k12.ct.us)

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## **AGENDA**

### **1. Call to Order – 7:30 p.m.**

- A. Roll Call for Quorum
- B. Pledge of Allegiance to the Flag of the United States of America

### **2. Audience**

### **3. Consent Calendar**

- A. Approval of Statement on Class Size Policy
- B. Approval of ACES Annual Membership Agreement

### **4. Reports of Standing Committees**

- A. Curriculum
  - I. Report on Meeting Held June 9, 2025
  - II. Approval of Out of Country Field Trip
- B. Finance
  - I. Financial Update
  - II. Medical Benefits Report
- C. Personnel
  - I. Report on Meeting Held July 8, 2025
- D. Planning
  - I. Update on Energy Performance Contract 2.0
  - II. Approval of Educational Specifications
- E. Other Standing Committees

### **5. Approval of Minutes**

- Board of Education (Business) Meeting Held June 5, 2025
- Board of Education (Fiscal/Business) Meeting Held June 30, 2025
- Board of Education Special Meeting Held July 30, 2025
- Board of Education Retreat Meeting Held July 30, 2025

### **6. Correspondence**

**7. Superintendent's Report**

A. New Schools Update (School Start Times for 2026-2027)

**8. Old Business****9. New Business**

A. Chairperson's Update

B. Announcement of Upcoming Meetings/Events

**10. Adjournment**Filed: August 12, 2025**UPCOMING MEETINGS/EVENTS**

<b>BOARD OF EDUCATION/CENTRAL OFFICE ACTIVITIES</b>		
Thurs.	Sept. 4, 2025	BOE Opening of School, 7:30 pm, Town Council Chambers
Mon.	Sept. 8, 2025	Curriculum Committee Meeting, 7:00 pm, Central Office Board Room
Mon.	Sept. 15, 2025	Policy Committee Meeting, 7:00 pm, Central Office Board Room
Thurs.	Oct. 16, 2025	BOE Business Meeting, 7:30 p.m., Town Council Chambers

<b>SCHOOL/COMMUNITY EVENTS AND ACTIVITIES</b>	
Aug. 18, 2025	Convocation 8:30 am
Aug. 21, 2025	First Day of School for All Students
Sept. 1, 2025	Labor Day Break – SCHOOLS CLOSED
Sept. 23, 2025	Rosh Hashanah – SCHOOLS CLOSED
Oct. 2, 2025	Yom Kippur – SCHOOLS CLOSED
Oct. 14, 2025	Indigenous People's Day/Italian American Day – SCHOOLS/CENTRAL OFFICE CLOSED
Nov. 27-28, 2025	Thanksgiving Break

**AGENDA ITEM 2.**  
**AUDIENCE**  
**AUGUST 14, 2025**

**AGENDA ITEM 3.  
CONSENT CALENDAR  
AUGUST 14, 2025**

- 
- A. Approval of Statement on Class Size Policy  
B. Approval of ACES Annual Membership Agreement
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**MOTION:**

*"That the Cheshire Board of Education approves the Consent Calendar as presented."*

**EXPLANATION OF CONSENT ITEMS**

**A. Approval of Statement on Class Size Policy**

In accordance with the *Agreement between the Cheshire Board of Education and the Education Association of Cheshire*, Article XXIII, the Board of Education hereby publishes and provides to the Association its policy relating to class size:

*"That the Board shall endeavor to maintain class sizes consistent with proven educational practices which require that various learning situations may alter the number of students per class. The Board, through its committees, shall study and make recommendations concerning personnel and space requirements based on all factors affecting class size."*

**B. Approval of ACES Annual Membership Agreement**

Area Cooperative Educational Services (ACES) is a Regional Educational Service Center, pursuant to Section 10-66a of the Connecticut General Statutes, which acts as a voluntary association of member Boards of Education establishing a cooperative arrangement to provide services, programs and activities for the education of children. Each year participating Boards of Education must renew their participation in ACES by (a) carrying out its responsibilities as described in the Membership Agreement, (b) paying an assessment fee of \$250, and (c) appointing Board of Education Members to serve as Representative and Alternate to the ACES Governing Board.

*"That the Cheshire Board of Education agrees to participate for the 2025-26 school year in Area Cooperative Educational Services (ACES) as set forth in the ACES Annual Membership Agreement and appoints a Representative and Alternate to the ACES Governing Board."*

<p style="text-align: center;"><b>AGENDA ITEM 4.A.</b> <b>COMMITTEE REPORTS - CURRICULUM</b> <b>AUGUST 14, 2025</b></p>
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|------------|--|---------------------------|
| <b>I.</b>  | <b>Report on Meeting Held June 9, 2025</b>   | <b>No Action Required</b> |
| <b>II.</b> | <b>Approval of Out of Country Field Trip</b> |                           |
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**I.     Report on Meeting Held June 9, 2025**

Ms. Cullinan, the Chair of the Curriculum Committee will report on the meeting held June 9, 2025.

**RECOMMENDATION: (No Action Required)**

**II.    Approval of Out of Country Field Trip**

Board of Education policy requires that out-of-country field trips receive permission of the Board of Education. Attached you will find material providing specific information concerning the trip.

- **Approval of Field Trip to Rennes and Paris, France**

Cheshire High School teachers, Katie Oparowski and Josephine Countryman, have requested permission to take students to Italy in April 2026. Superintendent Solan recommends approval of this request. The Superintendent reserves the right to cancel the trip should national security issues warrant.

**RECOMMENDATION: (Motion)**

*"That the Cheshire Board of Education approve the participation of Cheshire High School students in the educational field trip to Italy from April 3-13, 2026."*

# Cheshire Public Schools



## Board of Education Curriculum Committee

**Monday, June 9, 2025 – 7:00 p.m.**

### **Humiston Board Room**

#### **Minutes**

Committee Members Present:

Ms. Anne Marie Cullinan (Chair) and Dr. Anne Harrigan

Cheshire Public Schools Staff Present:

Marlene Silano, Assistant Superintendent; Kevin Hanlon, Principal - CHS; Katie Oparowski, World Language Teacher - CHS; Josephine Countryman, World Language - CHS; Jillian Puckett, K-12 Art Department Chair - Norton; Nicole Kliegl, K-12 Music Department Chair - CHS

Public:

None

**1. Public Comment**

No public comment in person or via email

**2. [Review Minutes of April 21, 2025 Meeting](#)**

*Dr. Harrigan made a motion to accept the minutes of the April 21, 2025, Board of Education Curriculum Committee meeting. Ms. Cullinan seconded the motion. Ms. Cullinan and Dr. Harrigan voted to approve the April 21, 2025 minutes. The motion passed.*

**3. New Business**

a. Out-of-Country Field Trip

● [CHS - Italy - April 3-13, 2026](#)

Katie Oparowski and Josephine Countryman shared details of a planned out-of-country field trip to Italy during April break next year. The trip includes stops in Milan, Cirque Terre, Florence, Rome, and Sorrento. Students will be immersed in the language and culture that they have been studying per curricula via Italian and Latin. The cost of the trip is \$5,144.

*Dr. Harrigan made a motion to send the out-of-country field trip to Italy from April 3-13, 2026 to the full Board of Education for approval. Ms. Cullinan seconded the motion. Ms. Cullinan and Dr. Harrigan voted to send the trip to the full Board of Education for approval and the motion passed.*

#### **4. Informational Items**

a. K-12 Art - Cheshire Curriculum Council (CCC) Summary

Jillian Puckett provided an executive summary of the K-12 Art CCC five year review. Recent work in the Art Department has emphasized the academic choice; responsiveness to student needs, interests, and experiences; writing curriculum; and focusing on teaching the artistic process, not just the final product. Future work will include creating a clear scope and sequence; spiral media, skills and concepts through Curriculum Guides; continuing developing curriculum; and publicizing “digestible” curriculum to all stakeholders. One of the commendations from the CCC Committee was the emphasis on real world, authentic applications of art.

b. K-12 Music - Cheshire Curriculum Council (CCC) Summary

Nicole Kliegl shared an executive summary of the K-12 Music CCC five year review. In reflecting on the previous CCC cycle, the music department has fully aligned to current standards, moved documents to a shared curriculum drive, worked on a scope and sequence, and provided appropriate professional development. An indicator of the success in the work in music is the growth in the numbers of students participating in elective music opportunities. The next CCC cycle will focus on continuing to develop a clear scope and sequence including common language integrated throughout the K-12 curriculum; collaborating across schools for common courses (elementary); refining common assessments; growing the music technology pathway; and providing department-wide professional development including teacher to teacher observations. The goals of the department are all in service of balancing an experienced-based and performance-based curriculum and opportunities for students.

c. Early Admission to Kindergarten and Transition K Program

Marlene Silano shared the status of this year’s early admission to Kindergarten process and Transition K program. Last year, 31 families petitioned for early admission into Kindergarten. After the screening process, 12 students were admitted to Kindergarten early. Based on how admitted students are doing this year, the screening process appears appropriate. This year, 25 families petitioned for early admission into Kindergarten this year, and 8 students were admitted into Kindergarten early for next year. For the 2025-26 school year, there will be two sections of the Transition K program. The Transition K program will not be offered in the 2026-27 school year when the new elementary buildings open.

d. Preliminary Safe School Climate Survey Results

The District Safe School Climate Surveys were administered in April to students, parents, and teachers. Marlene Silano gave an initial overview of the parent results. There were overall strengths in high standards for academic and behavior expectations, safe school environments, fairness and equity, welcoming and inclusive culture, and parent communication and involvement. The areas for continued attention include student behavior and discipline and misuse of technology by students. There was a lower than typical response from parents, making the results potentially not entirely representative. The district would like to repeat the survey in the fall, using times like parents conferences and other fall events to increase participation.

**5. Adjourn**

*Dr. Harrigan made a motion to adjourn the meeting. Ms. Cullinan seconded the motion. Ms. Cullinan and Dr. Harrigan voted to adjourn the meeting at 8:17 p.m. The next meeting is scheduled for Monday, September 8, 2025, at 7:00 pm.*

Respectfully submitted,

*Kevin J. Hanlon*

Kevin J. Hanlon  
Principal, Cheshire High School



# Cheshire Public Schools

29 Main Street - Cheshire, Connecticut 06410



## PARENT/STUDENT Out-of-School FIELD TRIP INFORMATION AND PERMISSION FORM

<b>School</b>	CHS	<b>Destination</b>	<a href="#">Various cities in Italy Italy</a>
<b>Date of Departure</b>	4/3/2026 (Friday)*	<b>Time</b>	8:00:00 AM
<b>Date of Return</b>	4/13/2026 (Monday)*	<b>Time</b>	10:00:00 PM

\*Trip is during the school vacation, other than departing on Friday and returning on Monday

### 1. Trip Activities/Requirements:

<b>Description of Activities of Field Trip</b>	<a href="https://www.eftours.com/tour-website/2855387RF#itinerary">https://www.eftours.com/tour-website/2855387RF#itinerary</a>
<b>Educational Objective</b>	Students will travel to Italy to become immersed in the language and culture that they have been studying per curricula via Italian and Latin. This is an opportunity for student learning to come to life and be experienced firsthand.
<b>Follow-up Activities</b>	Class discussions/share with others

<b>Extracurricular (Y/N)</b>	Yes	<b>Name of Group Involved</b>	Italian and Latin classes
<b>Trip Leader</b>	Katie Oparowski; Josephine Countryman	<b>Chaperone:Student Ratio</b>	1:10
<b># of Students</b>	32	<b># of Chaperones</b>	4
<b>Mode of Transport</b>	Coach Bus, Plane	<b>Food Arrangements</b>	Included

\*Transportation Notes:Transportation Notes:Coach Bus to airport

<b>Trip Leader</b>	Katie Oparowski; Josephine Countryman
<b>Chaperone Names</b>	Katie Oparowski Josephine Countryman, TBD x 2
<b>Lodging Arrangements (Address)</b>	Included-hotels included, will be notified by EF as to which hotels we will be staying in 2-3 weeks before departure. An updated list with addresses and numbers will be provided to parents/guardians and administration
<b>Insurance</b>	Students will sign the: Out of Country Travel Insurance-Cheshire Board of Education (BOE) Terms and Conditions Through EF - two insurance plans are offered - basic and additional insurance. The price is included in the trip cost. Basic includes health, injury, lost luggage, etc. The more extensive insurance covers cancellation with a full refund through a few days before the trip.

<b>Accommodations for Students with Special Needs</b>	some-yes
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### 2. Costs

# Cheshire Public Schools

29 Main Street - Cheshire, Connecticut 06410



## PARENT/STUDENT Out-of-School FIELD TRIP INFORMATION AND PERMISSION FORM

Cost per Student	\$5,144	
	Sources of Funds	Parents/Guardians
	(if "other" please specify)	

\*\*\*Please note: The Superintendent reserves the right to cancel or postpone any planned trip if, in their opinion, the safety of the students and staff may require such cancellation. The Cheshire Public Schools cannot be responsible for any financial loss incurred as a result of a canceled or postponed trip.

# Cheshire Public Schools

29 Main Street - Cheshire, Connecticut 06410



## PARENT/STUDENT Out-of-School FIELD TRIP INFORMATION AND PERMISSION FORM

<b>Trip Title</b>	<u>Various cities in Italy</u>	<b>Student Name</b>	
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### 3. Medical Information

<b>Name of Physician</b>		<b>Phone Number</b>	
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\* Please list allergies and medications in the appropriate areas below

**A. Please list any insurance information that will assist the trip leader in obtaining prompt medical or dental treatment for your child. (i.e. name of insurance company and policy number(s))**

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**B. List any allergies e.g. food, environmental, medication and specific degree of severity and current treatment**

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**C. List any current activity restriction or special health concerns e.g. special diet, recent hospitalization, fractured bones etc.**

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**D. List any medication requirements (day and night if needed). If your child is taking medication, please make sure you have a completed "Permission to Administer Medication" Form on file. (If an updated copy is not on file, you may obtain one from the school nurse.)**

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<b>Teacher Name</b>	Katie Oparowski; Josephine Countryman		
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Name	Position	Approval Status	Date
Artur Branco	Teacher Leader	approved	4/8/25
Maureen Reed	School Administrator	approved	4/21/25
Marlene Silano	Asst. Superintendent	approved	4/21/2025
Jeffrey Solan	Superintendent	Approved	4/21/25

I give permission for my child to attend this field trip.

<b>Parent Signature</b>	
<b>Date</b>	
<b>Contact phone number for parent on day of field trip</b>	

<p style="text-align: center;"><b>AGENDA ITEM 4.B.</b> <b>COMMITTEE REPORTS - FINANCE</b> <b>AUGUST 14, 2025</b></p>
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<b>I.</b>	<b>Financial Update</b>	<b>No Action Required</b>
<b>II.</b>	<b>Medical Benefits Report</b>	<b>No Action Required</b>

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**I.     Financial Report**

Included in your packet is the Financial Report for the 2025/26 Board of Education budget reflecting expenditures and encumbrances through July 31, 2025. Dr. Harrigan, the Finance Committee Chair, will discuss this report with the Board at tonight's meeting.

**RECOMMENDATION: (No Action Required)**

**II.    Medical Benefits Report**

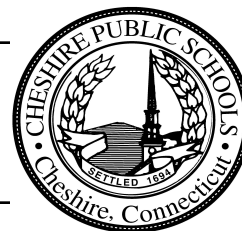
Ms. Taylor will provide an update on medical benefits.

**RECOMMENDATION: (No Action Required)**

# Cheshire Public Schools: Financial Report

As of July 31, 2025

Prepared for 8/14/25 Board of Education Meeting



## OVERVIEW

BUDGET CATEGORY	BUDGET APPROPRIATION	TOTAL EXPENDED & ENCUMBERED	% OF BUDGET EXPENDED & ENCUMBERED	CURRENT BALANCE	PROJECTED EXPENDITURES	PROJECTED YEAR-END BAL	VARIANCE %
CERTIFIED SALARIES	\$44,402,811	\$4,138,119	9.3%	\$40,264,692	\$44,402,811	\$0	0.00%
CLASSIFIED SALARIES	\$12,458,372	\$5,603,582	45.0%	\$6,854,790	\$12,458,372	\$0	0.00%
EMPLOYEE BENEFITS	\$19,369,483	\$3,095,292	16.0%	\$16,274,191	\$19,369,483	\$0	0.00%
INSTRUCTIONAL PROGRAMS	\$4,827,738	\$1,356,622	28.1%	\$3,471,116	\$4,827,738	\$0	0.00%
SUPPORT SERVICES	\$7,800,995	\$1,268,126	16.3%	\$6,532,869	\$7,800,995	\$0	0.00%
OPERATIONS/MAINTENANCE	\$4,264,915	\$2,324,920	54.5%	\$1,939,995	\$4,264,915	\$0	0.00%
GENERAL FUND TOTALS	\$93,124,314	\$17,786,660	19.1%	\$75,337,654	\$93,124,314	\$0	0.00%

The approved budget for Fiscal Year 25-26 is \$93,124,314. As of today, \$17,786,660 (19.1%) is encumbered and expended. The bulk of the encumbrances for the largest accounts, namely payroll and transportation, have not yet been encumbered. The September and October Financial Report will include the encumbrances for major expenditure categories, and will more accurately reflect the full year financial picture.

At this time, there are no variance concerns.

An item of note regarding the budget is as follows:

- Energy Price Locks- The Board of Education has secured fixed pricing for most of the energy commodities needed to operate its buildings. By locking in these rates, we are protected against market fluctuations and keep our energy budget predictable throughout the year.

Commodity	SY25-26	SY24-25	Change
Heating Oil (per gallon)	\$2.2509	\$2.5100	-0.2591
Transportation- Diesel (per gallon)	\$2.2512	\$2.5880	-0.3368
Transportation- Gasoline (per gallon)	\$2.0919	\$2.464	-0.3721
Electricity (Supply Only, per kWh)	October 2026	\$0.1025	
Propane (per gallon)	Not Locked	\$2.4900	\$2.29 in 23-24
Natural Gas	Not Locked, purchased at Eversource Market rates		

## **MEDICAL BENEFITS**

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The Medical Benefits Report for July 2025 is not yet available.

For this year, the Medical Benefits Fund budget is \$15,958,339. There will be a contribution of \$1,234,813 monthly to fund the reserve account, an increase from \$1,100,000 monthly last fiscal year. The beginning balance (as of 7/1/25) for the Reserve Fund is \$2,674,241.

**RECOMMENDATION:** (No Vote Required)

ACCOUNT DESCRIPTION	BUDGET APPROPRIATION	TOTAL EXPENDED & ENCUMBERED	% OF BUDGET	CURRENT BALANCE	PROJECTED EXPENDITURES	YEAR-END PROJECTED BAL
			EXPENDED & ENCUMBERED			
<u>CERTIFIED SALARIES</u>						
511000 ADMINISTRATION	\$705,083	\$679,369	96.4%	\$25,714	\$705,083	\$0
511100 DIRECTORS/SUPERVISORS	\$773,123	\$739,615	95.7%	\$33,508	\$773,123	\$0
511200 PRINCIPALS/ASST PRINCIP	\$2,490,092	\$2,240,880	90.0%	\$249,212	\$2,490,092	\$0
511300 TEACHERS	\$38,748,521	\$90,891	0.2%	\$38,657,630	\$38,748,521	\$0
511400 SUBSTITUTES / INTERNS	\$840,000	\$359,546	42.8%	\$480,454	\$840,000	\$0
511500 HOMEBOUND	\$175,000	\$28,848	16.5%	\$146,152	\$175,000	\$0
511700 STUDENT ACTIVITIES	\$670,992	-\$1,030	-0.2%	\$672,022	\$670,992	\$0
511800 ADULT EDUCATION	\$0	\$0	0.0%	\$0	\$0	\$0
<b>1 SALARIES - CERTIFIED</b>	<b>\$44,402,811</b>	<b>\$4,138,119</b>	<b>9.3%</b>	<b>\$40,264,692</b>	<b>\$44,402,811</b>	<b>\$0</b>
<u>CLASSIFIED SALARIES</u>						
511600 INSTRUCTIONAL ASSISTANT	\$4,090,478	\$143,691	3.5%	\$3,946,787	\$4,090,478	\$0
511900 MANAGERS/SUPERVISORS	\$320,850	\$313,462	97.7%	\$7,388	\$320,850	\$0
512000 SECRETARIAL/CLERICAL	\$2,612,602	\$2,329,733	89.2%	\$282,869	\$2,612,602	\$0
512100 CUSTODIANS	\$1,159,321	\$1,094,142	94.4%	\$65,179	\$1,159,321	\$0
512200 MAINTENANCE	\$857,706	\$817,906	95.4%	\$39,800	\$857,706	\$0
512300 SUPPORT	\$2,308,342	\$878,144	38.0%	\$1,430,198	\$2,308,342	\$0
512400 DRIVERS	\$486,042	\$20,911	4.3%	\$465,131	\$486,042	\$0
512500 NURSES SERVICES	\$623,031	\$5,593	0.9%	\$617,438	\$623,031	\$0
<b>2 SALARIES -CLASSIFIED</b>	<b>\$12,458,372</b>	<b>\$5,603,582</b>	<b>45.0%</b>	<b>\$6,854,790</b>	<b>\$12,458,372</b>	<b>\$0</b>
<u>EMPLOYEE BENEFITS</u>						
520100 MEDICAL BENEFITS	\$15,958,339	\$3,064,712	19.2%	\$12,893,627	\$15,958,339	\$0
520200 LIFE INSURANCE	\$81,532	\$4,842	5.9%	\$76,690	\$81,532	\$0
520300 DISABILITY INSURANCE	\$37,800	\$1,771	4.7%	\$36,029	\$37,800	\$0
520400 PENSION/RETIREMENT	\$1,385,000	\$0	0.0%	\$1,385,000	\$1,385,000	\$0
520500 WORKERS COMPENSATION	\$416,812	-\$22,502	-5.4%	\$439,314	\$416,812	\$0
520600 UNEMPLOYMENT COMPENSATI	\$20,000	\$0	0.0%	\$20,000	\$20,000	\$0
521000 SOCIAL SECURITY	\$1,470,000	\$46,469	3.2%	\$1,423,531	\$1,470,000	\$0
<b>3 EMPLOYEE BENEFITS</b>	<b>\$19,369,483</b>	<b>\$3,095,292</b>	<b>16.0%</b>	<b>\$16,274,191</b>	<b>\$19,369,483</b>	<b>\$0</b>

ACCOUNT DESCRIPTION	BUDGET APPROPRIATION	TOTAL EXPENDED & ENCUMBERED	% OF BUDGET	CURRENT BALANCE	PROJECTED EXPENDITURES	YEAR-END PROJECTED BAL
			EXPENDED & ENCUMBERED			
INSTRUCTION						
513000 STAFF TRAINING	\$205,115	\$15,019	7.3%	\$190,096	\$205,115	\$0
532300 PUPIL SERVICES	\$840,198	\$263,083	31.3%	\$577,115	\$840,198	\$0
556000 TUITION OUTPLACED	\$2,842,750	\$708,141	24.9%	\$2,134,609	\$2,842,750	\$0
561100 INSTRUCTIONAL SUPPLY	\$457,183	\$97,053	21.2%	\$360,130	\$457,183	\$0
564100 TEXTBOOKS/SOFTWARE	\$299,857	\$245,295	81.8%	\$54,562	\$299,857	\$0
564200 LIBRARY BOOKS/PERIODICA	\$42,500	\$1,972	4.6%	\$40,528	\$42,500	\$0
564300 CURRICULUM MATERIALS	\$22,500	\$0	0.0%	\$22,500	\$22,500	\$0
564400 LIBRARY/MEDIA SUPPLIES	\$27,697	\$1,935	7.0%	\$25,762	\$27,697	\$0
564500 TESTING/EVALUATION SUPP	\$56,842	\$24,124	42.4%	\$32,718	\$56,842	\$0
573000 REPLACEMENT EQUIPMENT	\$15,000	\$0	0.0%	\$15,000	\$15,000	\$0
573100 NEW EQUIPMENT	\$18,096	\$0	0.0%	\$18,096	\$18,096	\$0
4 INSTRUCTIONAL PROGRM	\$4,827,738	\$1,356,622	28.1%	\$3,471,116	\$4,827,738	\$0
SUPPORT SERVICES						
533000 OTHER PROFESS SERVICES	\$930,850	\$500,993	53.8%	\$429,857	\$930,850	\$0
544000 RENTALS/LEASES	\$285,345	\$185,627	65.1%	\$99,718	\$285,345	\$0
551000 PUPIL TRANSPORTATION	\$4,318,369	\$50,681	1.2%	\$4,267,688	\$4,318,369	\$0
552000 PROPERTY INSURANCE	\$139,980	\$0	0.0%	\$139,980	\$139,980	\$0
552100 LIABILITY INSURANCE	\$181,880	\$0	0.0%	\$181,880	\$181,880	\$0
552200 TRANSPORTATION INSURANC	\$66,226	\$0	0.0%	\$66,226	\$66,226	\$0
553000 TELEPHONE/ON LINE SERVI	\$164,350	\$73,991	45.0%	\$90,359	\$164,350	\$0
553100 COMMUNICATIONS/ADVERTIS	\$31,940	\$597	1.9%	\$31,343	\$31,940	\$0
558000 TRAVEL/CONFERENCE	\$62,074	\$3,825	6.2%	\$58,249	\$62,074	\$0
559000 OTHER SERVICES	\$342,660	\$74,182	21.6%	\$268,478	\$341,920	\$740
561000 OFFICE SUPPLY	\$72,675	\$18,890	26.0%	\$53,785	\$72,675	\$0
562700 TRANSPORTATION SUPPLY	\$344,678	\$286,099	83.0%	\$58,579	\$344,678	\$0
569000 OTHER SUPPLY	\$8,287	\$0	0.0%	\$8,287	\$8,287	\$0
573200 CAPITAL EQUIPMENT	\$788,779	\$9,600	1.2%	\$779,179	\$788,779	\$0
581000 DUES/FEES	\$62,902	\$63,642	101.2%	-\$740	\$63,642	-\$740
5 SUPPORT SERVICES	\$7,800,995	\$1,268,126	16.3%	\$6,532,869	\$7,800,995	\$0



ACCOUNT DESCRIPTION	BUDGET APPROPRIATION	TOTAL EXPENDED & ENCUMBERED	% OF BUDGET	CURRENT BALANCE	PROJECTED EXPENDITURES	YEAR-END PROJECTED BAL
			EXPENDED & ENCUMBERED			
OPERATIONS AND MAINTENANCE						
541000 TRASH REMOVAL/UTILITIES	\$1,290,082	\$887,469	68.8%	\$402,613	\$1,290,082	\$0
542000 MAINTENANCE/REPAIR EQUI	\$126,395	\$36,478	28.9%	\$89,917	\$126,395	\$0
543000 MAINTENANCE/REPAIR BUIL	\$2,018,034	\$1,143,845	56.7%	\$874,189	\$2,018,034	\$0
561300 MAINTENANCE SUPPLY	\$298,514	\$104,316	34.9%	\$194,198	\$298,514	\$0
562000 HEAT/ENERGY	\$531,890	\$152,812	28.7%	\$379,078	\$531,890	\$0
6 OPERATIONS & MAINT	\$4,264,915	\$2,324,920	54.5%	\$1,939,995	\$4,264,915	\$0
1000 GENERAL FUND	\$93,124,314	\$17,786,660	19.1%	\$75,337,654	\$93,124,314	\$0

## Medical Benefits Update - Final as of 6/30/2025

<b>Medical Benefits Reserve Fund - Adjusted Beginning Balance on 7/1/2024</b>		<b>\$2,344,207</b>
<u>Plus Year-to-Date Additions:</u>		
Contributions (Budget = \$1,100,000 per month)	\$14,069,972	
Stop Loss Reimbursements	\$764,209	
RX Rebates Received - Estimated	\$701,707	
Interest Received/Other Adjustments	\$117,054	
<b>Total Additions</b>	<b>\$15,652,942</b>	
<u>Less Medical, Dental, Rx Claims + Other Premiums Paid:</u>	<u>Claim \$</u>	<u>Net Fund +/-</u>
July - 2024	(\$1,562,249) ↑	(\$393,247)
August	(\$1,280,305) ↓	(\$129,779)
September	(\$1,085,331) ↓	\$208,076
October	(\$1,811,959) ↑	(\$646,240)
November	(\$1,048,866) ↓	\$94,623
December	(\$1,301,254) ↑	\$303,846
January - 2025 (New HSA Plan Year Begins)	(\$1,281,418) ↓	\$44,809
February	(\$942,900) ↓	\$205,491
March (Includes reversal of prior paid claim of \$321.9k)	(\$660,555) ↓	\$694,698
April	(\$1,840,082) ↑	(\$710,743)
May	(\$1,458,061) ↓	(\$100,340)
June	(\$1,049,927) ↓	\$758,840
<b>Total Deductions from Medical Claims</b>	<b>(\$15,322,908)</b>	
<b>Net YTD Additions Less Claims - Increase (Decrease)</b>		<b>\$330,034</b>
<b>Medical Benefits Reserve - Balance as of 6/30/2025</b>		<b>\$2,674,241</b>
<i>Claim Months in Reserve @ Expected of \$1,188,000/Month</i>		<b>2.25</b>

<b>Comparison to Prior Years for the Year-to-Date Period</b>	<b>YTD Claims</b>	<b>% Change over Prior YTD</b>
2024-25 Average Monthly Claims (Expected = \$1,188,000)	\$ 1,276,909	5.7%
2023-24 Average Monthly Claims (Expected = \$1,100,000)	\$ 1,208,402	9.6%
2022-23 Average Monthly Claims (Expected = \$1,000,000)	\$ 1,103,047	3.2%
2021-22 Average Monthly Claims (Expected = \$900,000)	\$ 1,069,284	5.4%
2020-21 Average Monthly Claims *** (Expected = \$800,000)	\$ 1,014,530	17.8%
2019-20 Average Monthly Claims **	\$ 861,375	9.4%
2018-19 Average Monthly Claims	\$ 787,519	8.6%
2017-18 Average Monthly Claims	\$ 725,400	-2.8%
2016-17 Average Monthly Claims	\$ 746,448	11.8%
2015-16 Average Monthly Claims *	\$ 667,681	3.6%
2014-15 Average Monthly Claims	\$ 644,259	-9.9%
2013-14 Average Monthly Claims	\$ 714,704	-

\* Blue Care became self-insured effective 7-1-2015

\*\* Benefit Plans moved to Cigna 7-1-2019; COVID Pandemic begins in the Winter of 2020

\*\*\* COVID-19 Pandemic begins

<p style="text-align: center;"><b>AGENDA ITEM 4.C.</b> <b>COMMITTEE REPORTS - PERSONNEL</b> <b>AUGUST 14, 2025</b></p>
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**I. Report on Meeting Held July 8, 2025**

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**Motion Required**

- I. Report on Meeting Held July 8, 2025.**  
Mr. Ecke will report on this agenda item.

<p style="text-align: center;"><b>AGENDA ITEM 4.D.</b> <b>COMMITTEE REPORTS - PLANNING</b> <b>AUGUST 14, 2025</b></p>
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- |   |
|---|
| <p><b>I. Update on Energy Performance Contract 2.0</b></p> <p><b>II. Approval of Educational Specifications</b></p> |
|---|
- 

**Motion Required**

**I. Update on Energy Performance Contract 2.0**

Please see attached presentation

**II. Approval of Educational Specifications**

Mr. Masciana will report on this item, below are the 6 motions needed.

**MOVED** that the Cheshire Board of Education approves the Educational Specifications for the Solar Panel Installation at **Norton Elementary School**.

**MOVED** that the Cheshire Board of Education approves the Educational Specifications for the Solar Panel Installation at **Barnum Elementary School**.

**MOVED** that the Cheshire Board of Education approves the Educational Specifications for the Fuel Cell and Solar Panel Installation at **Cheshire High School**.

**MOVED** that the Cheshire Board of Education approves the Educational Specifications for the Solar Panel Installation at **Dodd Middle School**.

**MOVED** that the Cheshire Board of Education approves the Educational Specifications for the Solar Panel Installation at **Doolittle Elementary School**.

**MOVED** that the Cheshire Board of Education approves the Educational Specifications for the Solar Panel Installation at **Highland Elementary School**.

**CHESHIRE BOARD OF EDUCATION  
MINUTES OF THE PERSONNEL COMMITTEE  
HELD IN THE CENTRAL OFFICE BOARDROOM ON JULY 8, 2025**

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Committee Members Present:	Anne Marie Cullinan, Chair; Anthony Perugini, Tim White (6:40)
Other Board Members Present:	Samantha Rosenberg
Administrators Present:	Jeffrey F. Solan, Ed.D., Superintendent of Schools

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**1. Call to Order – 6:30 p.m.**

- A. Roll Call for Quorum (Rosenberg, Cullinan, Perugini, White (6:40pm))
- B. Pledge of Allegiance to the Flag of the United States of America

**2. Discussion of BOE/Superintendent Evaluation Process**

The group reviewed the Connecticut Association of Boards of Education (CABE) self-evaluation document for Board of Education. Dr. Solan also provided a draft of a superintendent evaluation document grounded in the Connecticut Superintendent Leadership Competency Framework. There was an immediate consensus for the BOE to complete a self-evaluation as a means for supporting the development of district and superintendent goals. Dr. Solan indicated that he would ensure that the CABE evaluation document be distributed to members of the BOE. Mr. Perugini cited the value in a full BOE retreat and reference to such in Cheshire BOE Policy. He indicated that he could contact CABE to seek support in facilitation of a retreat to support goal development for the BOE and Superintendent. There was strong support for the retreat and the group created a rough draft of what such a retreat might look like and identified potential dates.

The team discussed the Superintendent evaluation. There was a desire expressed to design a transparent and informative process that could serve the community well into the future. All parties wanted to ensure that the document could be user friendly and informative. Everything from a fully open-ended to checklist models were discussed. Ultimately, the BOE members asked to see a hybrid checklist model with open ended comments. The thought was that BOE members could reflect on the information and criteria in the evaluation before meeting independent of the superintendent to craft an evaluation that provided feedback to the Superintendent with “one voice.”

**3. Adjournment**

On a Motion by Mr. Perugini and seconded by Mr. White, the meeting was adjourned at 7:36 p.m.

Respectfully submitted,

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Anne Marie Cullinan, Chairwoman

Attest:

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Carol Jesensky, Board Clerk

Filed in the Town Clerk’s Office: July 30, 2025.

## **Educational Specifications for Fuel Cell and Solar Panel Installation at:**

**Cheshire High School, 525 S Main St, Cheshire, CT**

### **Fuel Cell Installation Project Description:**

Furnish, install, and test a one (1) 650 kW Fuel Cell System at Cheshire High School.

#### **1. Installation specifications**

- Install, secure and attach the above equipment to concrete slab and exterior pads
- Engineering design
- Commissioning
- Stamped engineered drawings
- Shop Drawings
- As built drawings
- American sourced equipment
- All work to be performed during normal working hours
- Dumpsters and Portable Bathroom Rentals
- One four-hour training session

#### **2. Piping Scope:**

- Furnish and install underground water piping from water main in street to new water control modules (Type "K" Copper). Provide water curb box, water meter vault, reduced pressure zone (RPZ) backflow preventer, and insulated enclosure.
- Tracing wire for pipe locating
- Furnish and install above ground water piping from water control module to each fuel cell (PEX-A)
- Run exposed on/under cable tray
- Insulation and heat trace including heat trace control modules
- Furnish and install underground natural gas piping from gas meter pad transitioning aboveground to cable tray (HDPE)
- Tracing wire for pipe locating
- Furnish and install aboveground natural gas piping (Sch 40 blk pipe)
- Run exposed on/under cable tray
- Painting of above ground gas piping
- Hook up water control modules
- Hook up fuel cell units
- Pipe pressure testing
- Gas purity testing as required by Bloom

#### **3. Civil Scope for Fuel Cell Modules:**

- Sawcut and remove asphalt as required at trench locations
- Export and dispose of all asphalt and surplus fill
- Provide heavy equipment as required
- Provide trucking as required
- Excavation, backfill and compaction for:
- Concrete pads
- Utility trenching
- Asphalt paving
- Rough and fine site grading
- Cast in place concrete pads including:
- (1) Primary slab for fuel cell servers, water control module, and PDS

- (3) Pads for 480V/208V step down transformer, exterior disconnect switch adjacent to existing electrical room located at west side of building, and gas meter.
- Reinforcing steel
- Processed stone base materials (18")
- Trenching, backfill and compaction for:
- Electric
- Water
- Gas (excludes Eversource gas piping to gas meter)
- Stone base materials
- Stone landscape materials
- Asphalt paving (2"-3")
- Cast in place concrete curbing
- Chain link fence and gates
- Bollards (furnish and install)
- Concrete duct bank for telecommunications and electric conduit
- Fine grade areas
- Export and disposal of all surplus fill as required

#### **4. Electrical Scope for Fuel Cell Modules:**

- Furnish and install the following items:
- (1) NEMA 3R 1600A rated primary disconnect switch with CT cabinet
- (1) 3000A secondary disconnect
- (1) Transformer 480V / 208V
- Utility power monitoring equipment
- Backup power source (battery) for protective relay and utility monitoring equipment
- Low voltage panel board for miscellaneous equipment loads
- Furnish and install power and control wiring routed on cable tray between the following:
- (1) Telemetry cabinets / WDM (Water Distribution Module) Module/skid
- (2) 325kW Fuel cell energy servers
- (1) Power distribution system (PDS)
- Installation of breakers in the following:
- Power distribution system (PDS)
- Furnish and install Cable tray
- Furnish and install wiring and conduit for feeders to be routed underground from fuel cell PDS to new primary disconnect, switch, transformer, and secondary disconnect switch located at West side of building. Tie-in to existing 4000A service.
- Power wiring for heat trace
- Site lighting with conduit and conductors
- Low voltage conduit and conductors
- Grounding grid
- Lightning protection
- 3rd party testing of installed electric components listed

#### **Solar Panel Installation Project Description:**

Design and Installation of a new 409.89 kW-DC photovoltaic panel system including PV panels, wiring, inverters, transformers, switchboards, etc. to constitute a complete and functioning system. Photovoltaic System will be a roof mounted, ballasted system as shown on the schematic drawing.

Photovoltaic System will interconnect with the existing electrical distribution system.

## **5. Installation specifications for Roof Ballasted Systems**

- UL Certificate
- Solar Module panel to be Hanwha 590 Watt non DCA or equivalent as approved by Customer's Architect/Engineer and JCI.
- Inverters to be SolarEdge Synergy or equal and as approved by Customer's Architect/Engineer and JCI.
- New system to meet:
  - 2020 National Electric Code
  - 2022 Connecticut State Building Code
  - 2022 State Mechanical Code
  - UL1741 SB-Photovoltaic Inverters
  - UI1703-Photovoltaic Modules
- Required Interconnection to building systems lineside tap as determined by Eversource.
- Unirac RM or equivalent self-ballasted racking system with required ballast block as per design.
- One time training for 4 hours for the Customer personnel
- Customer to support monitoring by supplying an IT drop to a gateway location and necessary IP addresses that the Customer will maintain for 20 years.
- Protective slip sheet to meet roofing warranty certifications



## **Educational Specifications for Solar Panel Installation at:**

### **Dodd Middle School, 100 Park Pl, Cheshire, CT**

#### **Project Description:**

Design and Installation of a new 393.96 kW-DC photovoltaic panel system including PV panels, wiring, inverters, transformers, switchboards, etc. to constitute a complete and functioning system. Photovoltaic System will be a roof mounted, ballasted system as shown on the schematic drawing.

Photovoltaic System will interconnect with the existing electrical distribution system.

#### **1. Installation specifications for Roof Ballasted Systems**

- UL Certificate
- Solar Module panel to be Hanwha 590 Watt non DCA or equivalent as approved by Customer's Architect/Engineer and JCI.
- Inverters to be SolarEdge Synergy or equal and as approved by Customer's Architect/Engineer and JCI.
- New system to meet:
  - 2020 National Electric Code
  - 2022 Connecticut State Building Code
  - 2022 State Mechanical Code
  - UL1741 SB-Photovoltaic Inverters
  - UI1703-Photovoltaic Modules
- Required Interconnection[PS1][SS2] to building systems lineside tap as determined by Eversource.
- Unirac RM or equivalent self-ballasted racking system with required ballast block as per design.
- One time training for 4 hours for the Customer personnel
- Customer to support monitoring by supplying an IT drop to a gateway location and necessary IP addresses that the Customer will maintain for 20 years.
- Protective slip sheet to meet roofing warranty certifications

# **Educational Specifications for Solar Panel Installation at:**

## **Barnum Elementary School, 38 Country Club Rd, Cheshire, CT**

### **Project Description:**

Design and Installation of a new 941.30 kW-DC photovoltaic panel system including PV panels, wiring, inverters, transformers, switchboards, etc. to constitute a complete and functioning system. Photovoltaic System will be a combination of a 778.90 kW-DC roof mounted, ballasted system as shown on the schematic drawing and a 162.40 kW carport system.

Photovoltaic System will interconnect with the existing electrical distribution system.

### **1. Installation specifications for Roof Ballasted Systems**

- UL Certificate
- Solar Module panel to be Hanwha 590 Watt non DCA or equivalent as approved by Customer's Architect/Engineer and JCI.
- Inverters to be SolarEdge Synergy or equal and as approved by Customer's Architect/Engineer and JCI.
- New system to meet:
  - 2020 National Electric Code
  - 2022 Connecticut State Building Code
  - 2022 State Mechanical Code
  - UL1741 SB-Photovoltaic Inverters
  - UI1703-Photovoltaic Modules
- Required Interconnection[PS1][SS2] to building systems lineside tap as determined by Eversource.
- Unirac RM or equivalent self-ballasted racking system with required ballast block as per design.
- One time training for 4 hours for the Customer personnel
- Customer to support monitoring by supplying an IT drop to a gateway location and necessary IP addresses that the Customer will maintain for 20 years.
- Protective slip sheet to meet roofing warranty certifications

### **2. Installation specifications for Carport Systems**

- Carport system to have a minimum height of 14 ft. in roadway areas
- Canopy system to have a minimum height of 10 ft. in non-roadway areas, if applicable.
- Solar Modules to be 590 Watt non DCA or JCI approved equal
- Solar Inverters to be SolarEdge Synergy or JCI approved equal.
- Solar equipment to be mounted at no less than 10 ft above grade.
- Conduit work up to 10 ft. above grade will be hard wall galvanized.
- New underground conduit to be PVC
- Work to conform to Eversource and regulatory or governmental agencies requirements. JCI is responsible for costs necessary to conform to these requirements.
- Carport Racking system, including hardware and module mounting hardware to be engineered carport/canopy structure to support PV modules.
- New members and hardware are galvanized steel with Columns and Top Beams hot dipped to ASTM A123 and purlins pre-galvanized to a G140 minimum. Module hardware is stainless steel.

- New member connections shall be bolted. No on-site welding shall be required or undertaken without the prior written permission of the Customer and its Architect.
- Parking lot restoration in affected areas to be saw cut and hot patched to match existing surface conditions.
- Columns to be set directly on concrete piers with chemical anchors or wet set anchor bolts.
- Temporary fencing, barricades, or storage trailers necessary to secure site
- Disposal of soil/spoil created from the foundation installation is included. JCI shall undertake necessary soil testing and properly dispose of soil at its cost and expense in accordance with all applicable laws, rules, regulations, and codes in effect at the time of signing of contract.
- Grounding hardware for modules and racking
- Module grounding to be per module manufacturer's installation instructions.
- Base design includes pre-punched holes in the purlin for wire management.
- Electrical Underwriters Certificate
- Electrical installation to be installed as per the following codes as amended and updated.
- 2020 National Electric Code
- 2022 Connecticut State Building Code
- 2022 State Mechanical Code
- UL1741 SB-Photovoltaic Inverters
- UI1703-Photovoltaic Modules
- Electrical conduit will be installed outside of concrete piers and/or baseplates.
- Customer to support monitoring by supplying an IT drop [RH3] to a gateway location and all necessary IP addresses that the Customer will maintain for 20 years.
- Utility and State approved system design drawings

## **Educational Specifications for Solar Panel Installation at:**

### **Norton Elementary School, 414 N Brooksvale Rd, Cheshire, CT**

#### **Project Description:**

Design and Installation of a new 441.30 kW-DC photovoltaic panel system including PV panels, wiring, inverters, transformers, switchboards, etc. to constitute a complete and functioning system. Photovoltaic System will be a roof mounted, ballasted system as shown on the schematic drawing.

Photovoltaic System will interconnect with the existing electrical distribution system.

#### **1. Installation specifications for Roof Ballasted Systems**

- UL Certificate
- Solar Module panel to be Hanwha 590 Watt non DCA or equivalent as approved by Customer's Architect/Engineer and JCI.
- Inverters to be SolarEdge Synergy or equal and as approved by Customer's Architect/Engineer and JCI.
- New system to meet:
  - 2020 National Electric Code
  - 2022 Connecticut State Building Code
  - 2022 State Mechanical Code
  - UL1741 SB-Photovoltaic Inverters
  - UI1703-Photovoltaic Modules
- Required Interconnection[PS1][SS2] to building systems lineside tap as determined by Eversource.
- Unirac RM or equivalent self-ballasted racking system with required ballast block as per design.
- One time training for 4 hours for the Customer personnel
- Customer to support monitoring by supplying an IT drop to a gateway location and necessary IP addresses that the Customer will maintain for 20 years.
- Protective slip sheet to meet roofing warranty certifications

## **Educational Specifications for Solar Panel Installation at:**

### **Doolittle Elementary School, 735 Cornwall Ave, Cheshire, CT**

#### **Project Description:**

Design and Installation of a new 303.85 kW-DC photovoltaic panel system including PV panels, wiring, inverters, transformers, switchboards, etc. to constitute a complete and functioning system. Photovoltaic System will be a roof mounted, ballasted system as shown on the schematic drawing.

Photovoltaic System will interconnect with the existing electrical distribution system.

#### **1. Installation specifications for Roof Ballasted Systems**

- UL Certificate
- Solar Module panel to be Hanwha 590 Watt non DCA or equivalent as approved by Customer's Architect/Engineer and JCI.
- Inverters to be SolarEdge Synergy or equal and as approved by Customer's Architect/Engineer and JCI.
- New system to meet:
  - 2020 National Electric Code
  - 2022 Connecticut State Building Code
  - 2022 State Mechanical Code
  - UL1741 SB-Photovoltaic Inverters
  - UI1703-Photovoltaic Modules
- Required Interconnection[PS1][SS2] to building systems lineside tap as determined by Eversource.
- Unirac RM or equivalent self-ballasted racking system with required ballast block as per design.
- One time training for 4 hours for the Customer personnel
- Customer to support monitoring by supplying an IT drop to a gateway location and necessary IP addresses that the Customer will maintain for 20 years.
- Protective slip sheet to meet roofing warranty certifications

# **Educational Specifications for Solar Panel Installation at:**

## **Highland Elementary School, 490 Highland Ave, Cheshire, CT**

### **Project Description:**

Design and Installation of a new 441.32 kW-DC photovoltaic panel system including PV panels, wiring, inverters, transformers, switchboards, etc. to constitute a complete and functioning system. Photovoltaic System will be a combination of a 271.40 kW-DC roof mounted, ballasted system as shown on the schematic drawing and a 169.92 kW carport system.

Photovoltaic System will interconnect with the existing electrical distribution system.

### **1. Installation specifications for Roof Ballasted Systems**

- UL Certificate
- Solar Module panel to be Hanwha 590 Watt non DCA or equivalent as approved by Customer's Architect/Engineer and JCI.
- Inverters to be SolarEdge Synergy or equal and as approved by Customer's Architect/Engineer and JCI.
- New system to meet:
  - 2020 National Electric Code
  - 2022 Connecticut State Building Code
  - 2022 State Mechanical Code
  - UL1741 SB-Photovoltaic Inverters
  - UI1703-Photovoltaic Modules
- Required Interconnection[PS1][SS2] to building systems lineside tap as determined by Eversource.
- Unirac RM or equivalent self-ballasted racking system with required ballast block as per design.
- One time training for 4 hours for the Customer personnel
- Customer to support monitoring by supplying an IT drop to a gateway location and necessary IP addresses that the Customer will maintain for 20 years.
- Protective slip sheet to meet roofing warranty certifications

### **2. Installation specifications for Carport Systems**

- Carport system to have a minimum height of 14 ft. in roadway areas
- Canopy system to have a minimum height of 10 ft. in non-roadway areas, if applicable.
- Solar Modules to be 590 Watt non DCA or JCI approved equal
- Solar Inverters to be SolarEdge Synergy or JCI approved equal.
- Solar equipment to be mounted at no less than 10 ft above grade.
- Conduit work up to 10 ft. above grade will be hard wall galvanized.
- New underground conduit to be PVC
- Work to conform to Eversource and regulatory or governmental agencies requirements. JCI is responsible for costs necessary to conform to these requirements.
- Carport Racking system, including hardware and module mounting hardware to be engineered carport/canopy structure to support PV modules.
- New members and hardware are galvanized steel with Columns and Top Beams hot dipped to ASTM A123 and purlins pre-galvanized to a G140 minimum. Module hardware is stainless steel.

- New member connections shall be bolted. No on-site welding shall be required or undertaken without the prior written permission of the Customer and its Architect.
- Parking lot restoration in affected areas to be saw cut and hot patched to match existing surface conditions.
- Columns to be set directly on concrete piers with chemical anchors or wet set anchor bolts.
- Temporary fencing, barricades, or storage trailers necessary to secure site
- Disposal of soil/spoil created from the foundation installation is included. JCI shall undertake necessary soil testing and properly dispose of soil at its cost and expense in accordance with all applicable laws, rules, regulations, and codes in effect at the time of signing of contract.
- Grounding hardware for modules and racking
- Module grounding to be per module manufacturer's installation instructions.
- Base design includes pre-punched holes in the purlin for wire management.
- Electrical Underwriters Certificate
- Electrical installation to be installed as per the following codes as amended and updated.
- 2020 National Electric Code
- 2022 Connecticut State Building Code
- 2022 State Mechanical Code
- UL1741 SB-Photovoltaic Inverters
- UI1703-Photovoltaic Modules
- Electrical conduit will be installed outside of concrete piers and/or baseplates.
- Customer to support monitoring by supplying an IT drop [RH3] to a gateway location and all necessary IP addresses that the Customer will maintain for 20 years.
- Utility and State approved system design drawings



**CHESHIRE**  
CONNECTICUT



# Cheshire Town & Schools

## EPC 2.0 Contract Proposal

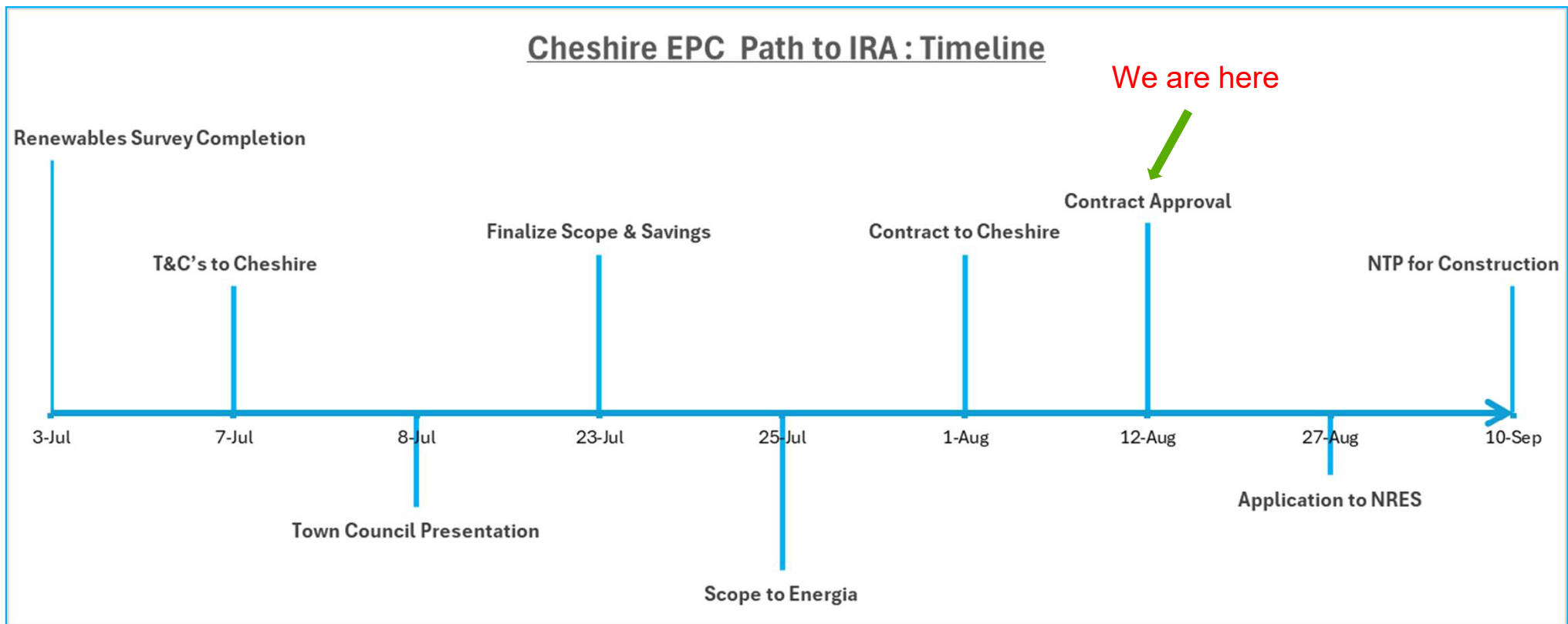
An Energy Conservation Plan

August 12, 2025

The power behind **your mission**



# Cheshire Renewable Project Timeline to 8/12



# Cheshire Project Benefit Summary



## Cheshire Town and Schools

ECM #	Proposed Measures	Savings	Hard Costs	PM/CM Fees	Overhead & Profit	Energia Fees	Total Costs	Estimated Rebates	Estimated IRA Benefit	Net Total
ECM 1	Fuel Cell	\$396,806	\$8,461,887	\$797,956	\$421,045	\$459,842	\$10,140,730	\$0	\$3,105,153	\$7,035,577
ECM 2	Renewable Energy - Photovoltaic Electric Generation	\$507,700	\$11,056,466	\$1,042,625	\$550,145	\$600,839	\$13,250,074	\$6,604,412	\$1,532,139	\$5,118,682
		\$904,506	\$19,518,353	\$1,840,581	\$971,189	\$1,060,681	\$23,390,804	\$6,604,412	\$4,637,292	\$12,154,258

Annual Energy Savings	\$904,506
Annual Operations & Maintenance (O&M) Cost	-\$132,725
Energy Engineering, General Conditions, JCI Construction Management etc.	\$2,811,770
Architect/Engineering Fees	\$1,060,681
Total Project Cost	\$23,390,804
Estimated IRA Benefit	\$4,637,292
Rebates	\$6,604,412
Simple Payback (Yrs)	15.74

# Cheshire's Energy Performance Contract Highlights



## **Contract Highlights:**

Guaranteed annual savings of \$1,085,300.

Accelerated Scope Development to leverage @\$4.7M ITC and @ \$6.6M local program benefits while derisking Cheshire to unnecessary cost.

Flexibility in the contract to amend scope once the entire certified energy audit is complete and Cheshire is able to review the suggested scope. (All town and school buildings).

RFP Constraints implemented by Energia to align RFP markups to ensure value remains in the project.

Executed contract ensures financing is expedited (3 weeks RFP to funding).

# Cheshire High School

Roof Layout Size: 409.89 kW



Layout Size: 409.89 kW



Johnson  
Controls



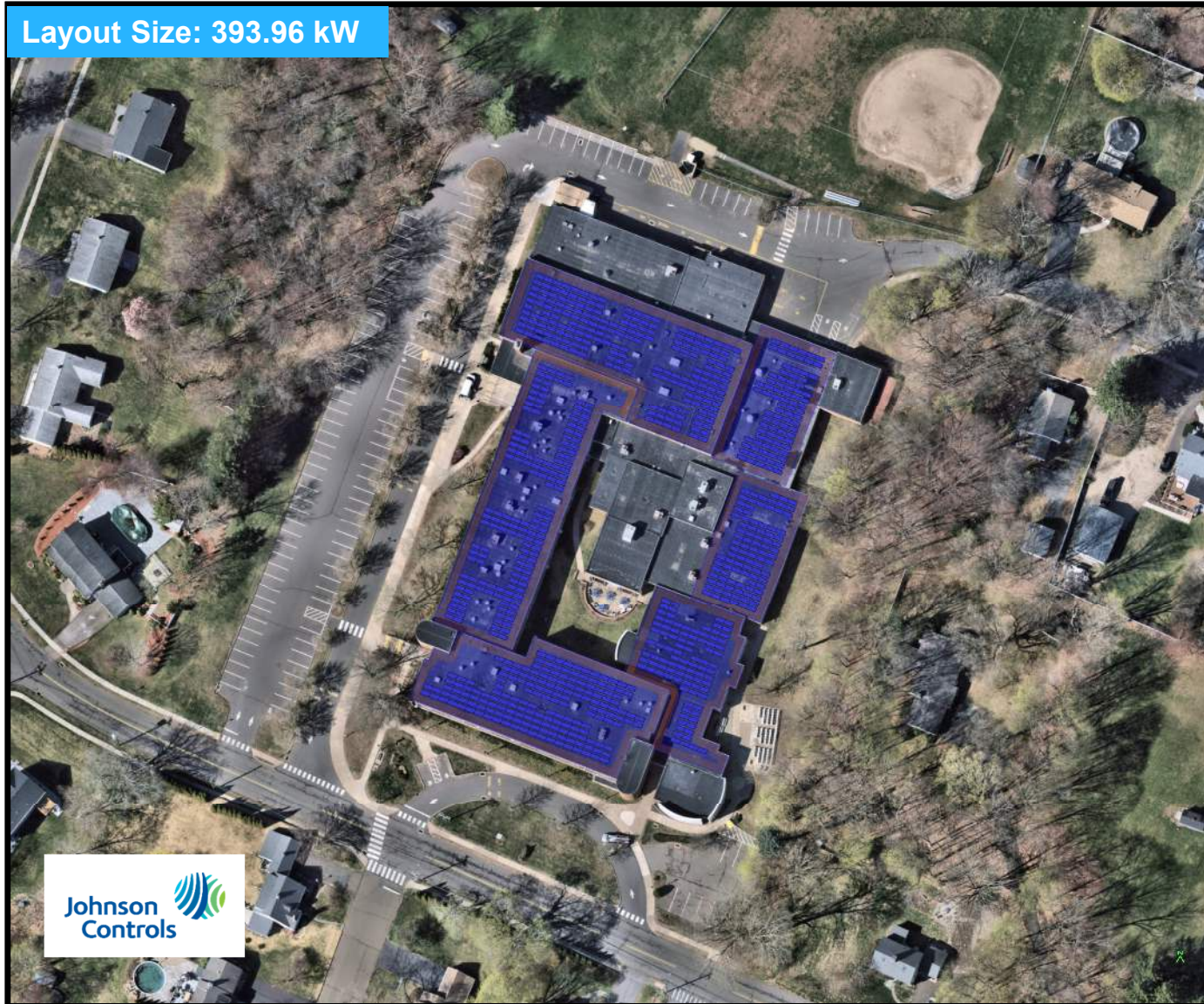


# Dodd Middle School

Roof Layout Size: 393.96 kW



Layout Size: 393.96 kW



Johnson  
Controls



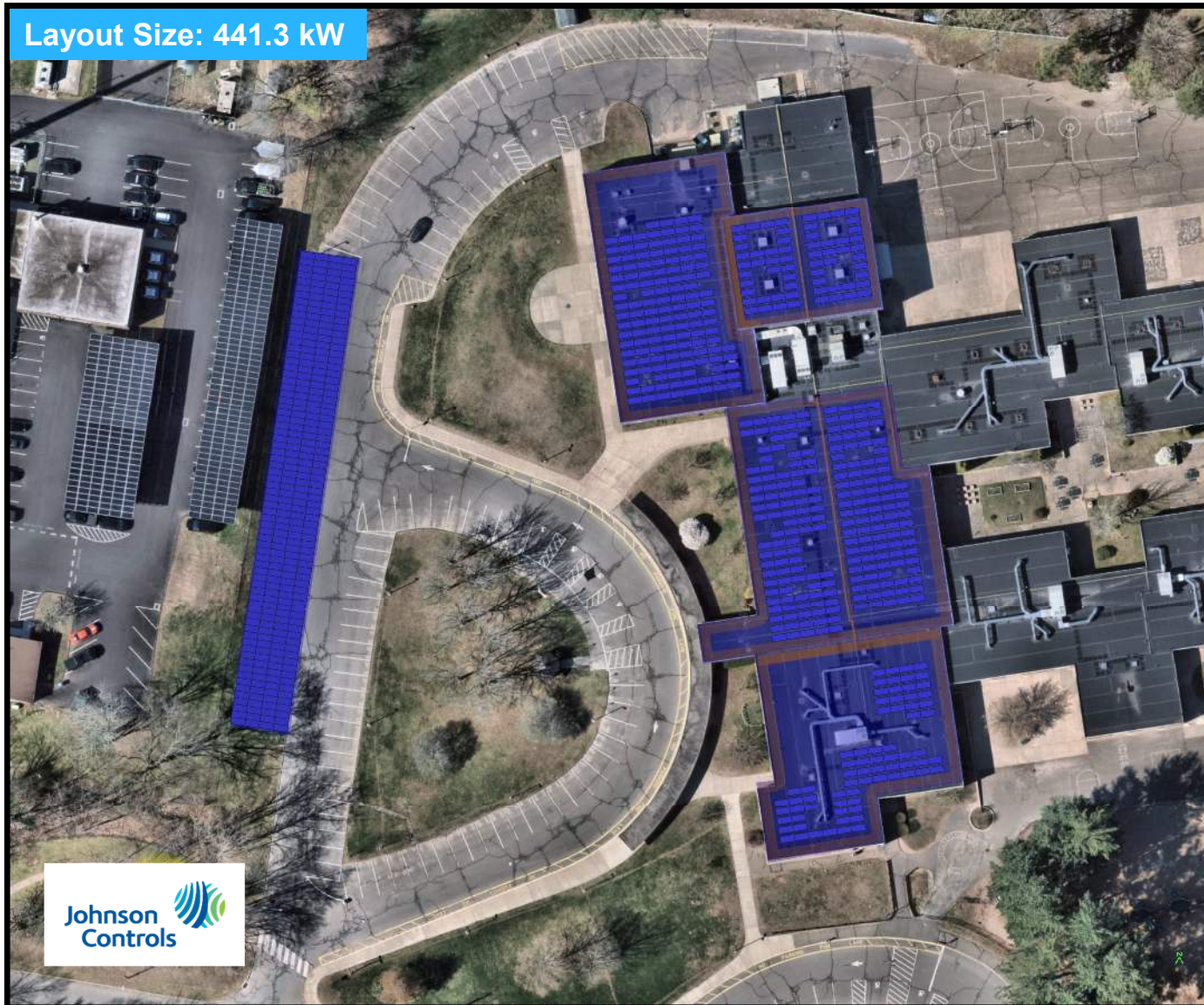


# Highland Elementary School

Roof Layout Size: 271.4 kW

Carport Size: 169.92 kW

Layout Size: 441.3 kW





# Doolittle Elementary School

Roof Layout Size: 303.9 kW



Layout Size: 303.9 kW



Johnson  
Controls





# New Barnum Elementary School

Carport Layout Size: 162.40

Roof Layout Size: 778.90 kW

Total System Size: 941.30



Carport Layout Size: 162.40 kW



Johnson  
Controls



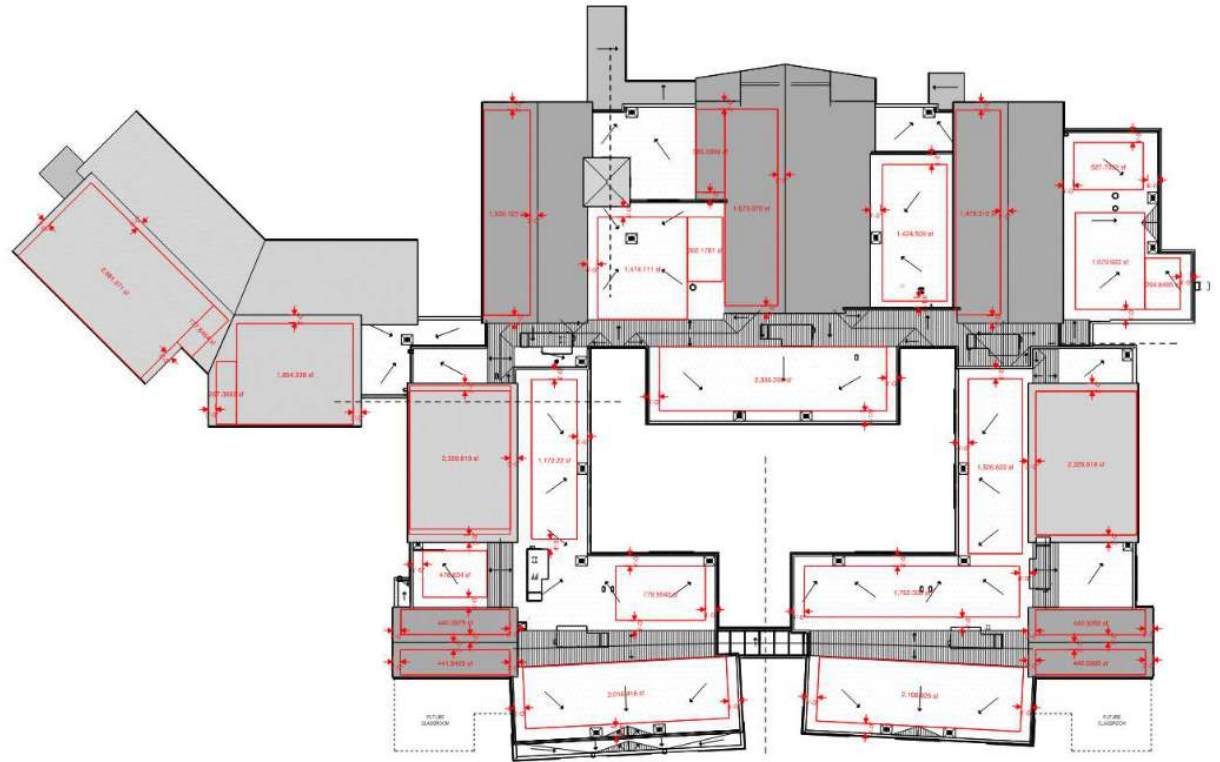
# New Barnum Elementary School

Carport Layout Size: 162.40

Roof Layout Size: 778.90 kW

Total System Size: 941.30

Roof Layout Size: 162.40 kW

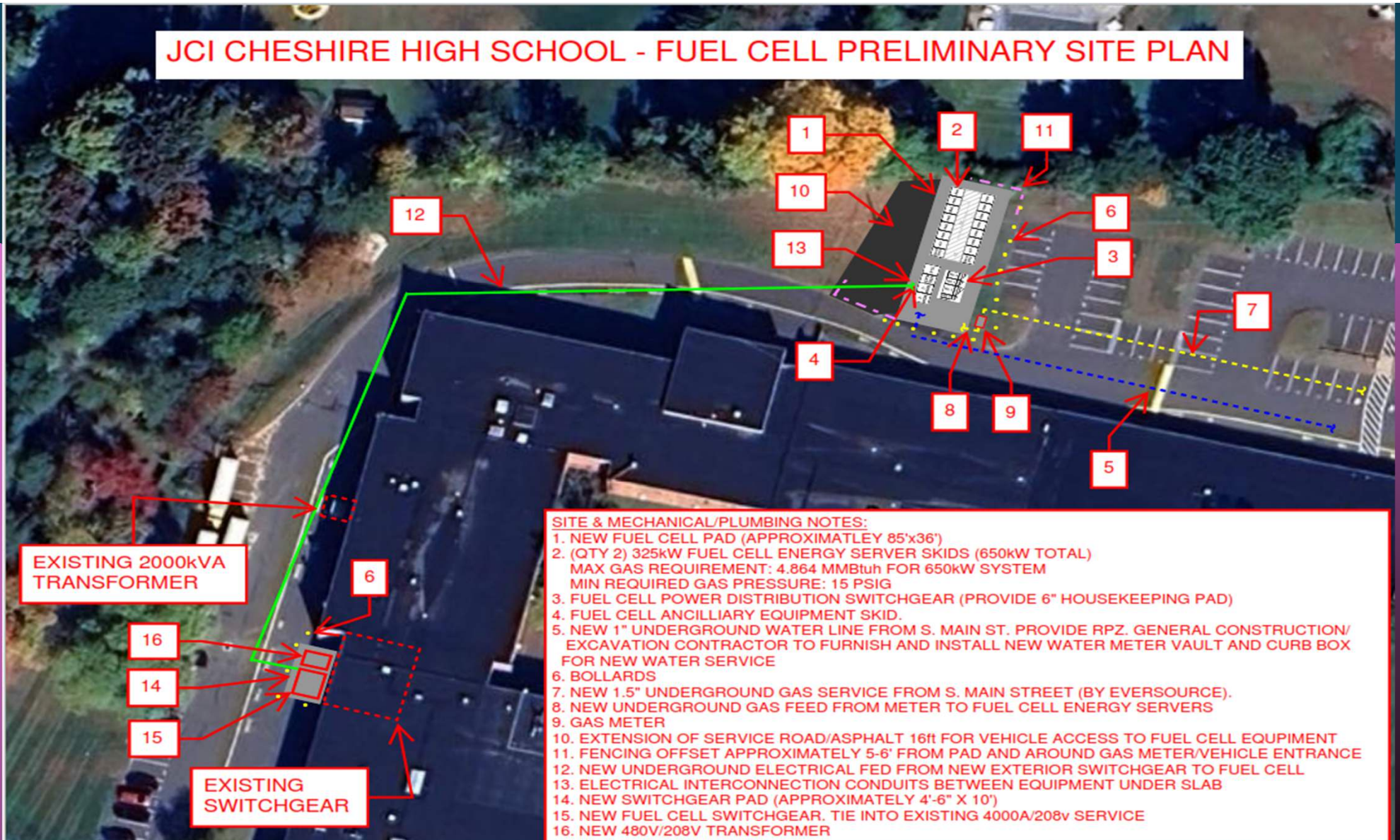


Layout Size: 681.50 kW

**Layout Size: 681.5 kW**

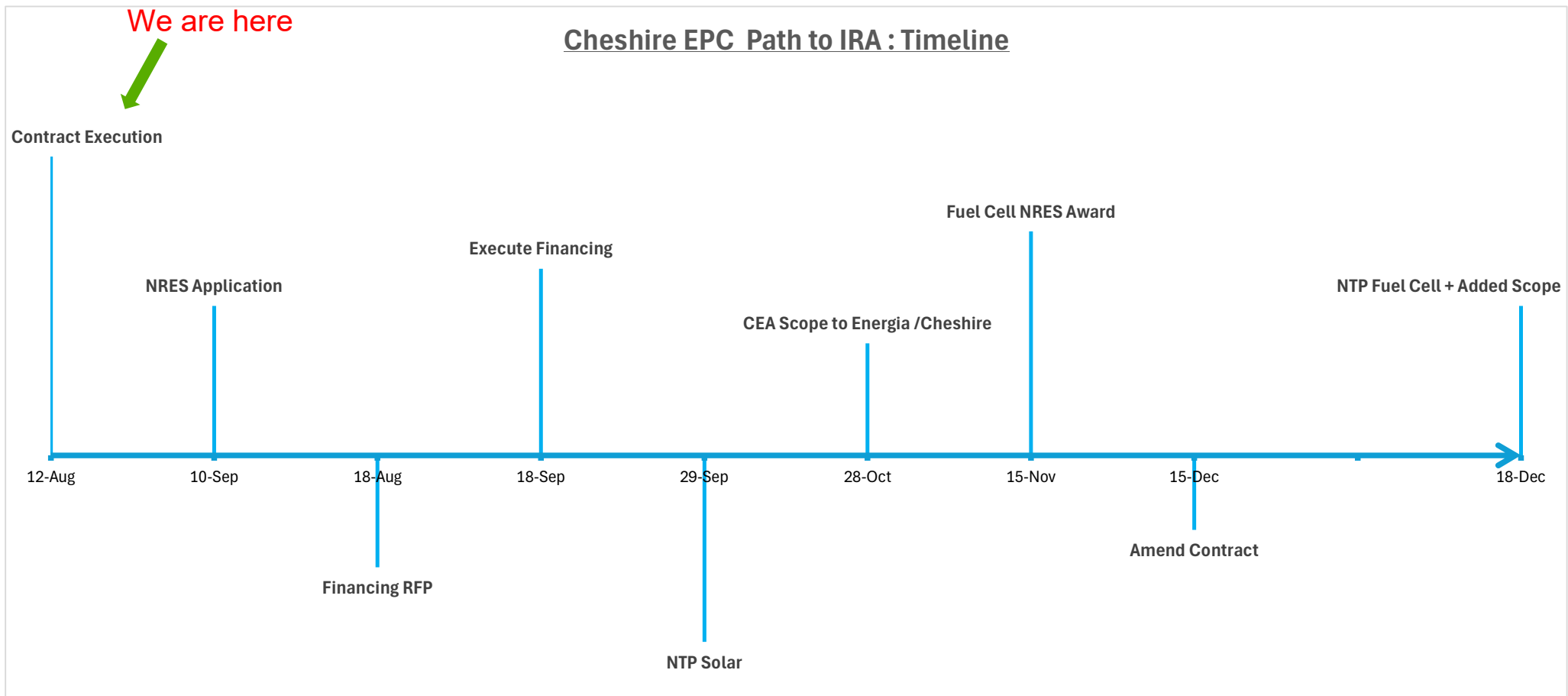


# JCI CHESHIRE HIGH SCHOOL - FUEL CELL PRELIMINARY SITE PLAN





# Cheshire Renewable Project Timeline post 8/12



## Johnson Controls Example Cash Flow for Town of Cheshire CT

**Total Project Cost:** \$23,390,804.00  
**Rate of Financing:** 4.75%  
**Term of Financing (Years):** 20  
**Net Positive Cash Flow:** \$3,584,916.61

**Non-Guaranteed Construction Period Savings**  
**Installation Months**  
**Termination Premium**

\$0.00  
 12  
 2.0%

### Sample Business Case Analysis

Install	Verified Guaranteed Savings	CT State Aid	IRA Sect. 48 Direct Pay Benefit	Gross Savings	Measurement and Verification	Debt Service Payments	Total Annual Costs	Customer Excess Cash Flow
1	\$1,184,300	\$6,324,000	\$0	\$7,508,300	\$0	\$7,329,100	\$7,329,100	\$179,200
2	\$1,187,512	\$0	\$4,700,000	\$5,887,512	\$0	\$5,708,312	\$5,708,312	\$179,200
3	\$1,190,910	\$0	\$0	\$1,190,910	\$0	\$1,011,710	\$1,011,710	\$179,200
4	\$1,194,498	\$0	\$0	\$1,194,498	\$0	\$1,015,298	\$1,015,298	\$179,200
5	\$1,198,280	\$0	\$0	\$1,198,280	\$0	\$1,019,080	\$1,019,080	\$179,200
6	\$1,202,257	\$0	\$0	\$1,202,257	\$0	\$1,023,057	\$1,023,057	\$179,200
7	\$1,206,435	\$0	\$0	\$1,206,435	\$0	\$1,027,235	\$1,027,235	\$179,200
8	\$1,210,815	\$0	\$0	\$1,210,815	\$0	\$1,031,615	\$1,031,615	\$179,200
9	\$1,215,401	\$0	\$0	\$1,215,401	\$0	\$1,036,201	\$1,036,201	\$179,200
10	\$1,220,196	\$0	\$0	\$1,220,196	\$0	\$1,040,996	\$1,040,996	\$179,200
11	\$1,225,205	\$0	\$0	\$1,225,205	\$0	\$1,046,005	\$1,046,005	\$179,200
12	\$1,230,430	\$0	\$0	\$1,230,430	\$0	\$1,051,230	\$1,051,230	\$179,200
13	\$1,235,875	\$0	\$0	\$1,235,875	\$0	\$1,056,675	\$1,056,675	\$179,200
14	\$1,241,544	\$0	\$0	\$1,241,544	\$0	\$1,062,344	\$1,062,344	\$179,200
15	\$1,247,441	\$0	\$0	\$1,247,441	\$0	\$1,068,241	\$1,068,241	\$179,200
16	\$1,253,569	\$0	\$0	\$1,253,569	\$0	\$1,074,369	\$1,074,369	\$179,200
17	\$1,259,933	\$0	\$0	\$1,259,933	\$0	\$1,080,733	\$1,080,733	\$179,200
18	\$1,266,537	\$0	\$0	\$1,266,537	\$0	\$1,087,337	\$1,087,337	\$179,200
19	\$1,273,384	\$0	\$0	\$1,273,384	\$0	\$1,094,184	\$1,094,184	\$179,200
20	\$1,280,479	\$0	\$0	\$1,280,479	\$0	\$1,100,362	\$1,100,362	\$180,117
	\$24,525,001	\$6,324,000	\$4,700,000	\$35,549,001	\$0	\$31,964,084	\$31,964,084	\$3,584,917

<p style="text-align: center;"><b>AGENDA ITEM 5.</b> <b>APPROVAL OF MINUTES</b> <b>AUGUST 14, 2025</b></p>
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**Approval of Minutes from:**

**Action Required**

- Board of Education (Business) Meeting Held June 5, 2025
- Board of Education (Fiscal/Business) Meeting Held June 30, 2025
- Board of Education Special Meeting Held July 30, 2025
- Board of Education Retreat Meeting Held July 30, 2025

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**RECOMMENDATION: (Motion Required)**

*“Moved that the Cheshire Board of Education approve the Minutes from meetings held*

- *Board of Education (Business) Meeting Held June 5, 2025*
  - *Board of Education (Fiscal/Business) Meeting Held June 30, 2025*
  - *Board of Education Special Meeting Held July 30, 2025*
  - *Board of Education Retreat Meeting Held July 30, 2025*
- .”*

**MINUTES OF CHESHIRE BOARD OF EDUCATION BUSINESS MEETING  
HELD IN TOWN COUNCIL CHAMBERS ON JUNE 5, 2025 AT 7:30 PM**

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Board Members Present: Samantha Rosenberg, Chair; Dr. Anne Harrigan, Vice Chair; Adam Grippo, Secretary; Anne Marie Cullinan; Mark Ecke; Anthony Perugini; Timothy White

Board Members Absent: None

Administrators Present: Jeffrey F. Solan, Ed.D., Superintendent of Schools; Vincent Masciana, Chief Operating Officer; Marlene Silano, Assistant Superintendent of Schools; Kevin Hanlon, Principal, Cheshire High School; Kelly Grillo, Principal, Dodd Middle School; Scott Jeffrey, Principal, Highland Elementary School; Kristen Lopa, Assistant Principal, Norton Elementary School

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**1. CALL TO ORDER – 7:30 P.M.**

A. Roll for Quorum. The roll was called and a quorum determined.

B. Pledge of Allegiance to the Flag of the United States of America.

Ms. Rosenberg led the group in the Pledge of Allegiance to the Flag.

C. Student Representatives' Report and Recognition

Each year, two student representatives are selected to represent Cheshire High School at Board of Education meetings. The students are selected by their level of involvement at the high school in student activities or sports, and on the basis of academic excellence. The Student Report is presented to the Board at its business meeting, the second meeting of the month, and includes information on academic, extracurricular, and social activities taking place at Cheshire High School. This year, Lydia Ghaly and Malakhi Beyah served as Student Representatives for the 2024/25 school year. Board Members thanked the students for their valued service to the Board of Education this year. They wished them good luck as they graduate from Cheshire High School and wish them much success in their future endeavors.

**2. PRESENTATIONS**

A. Recognition of Valedictorian and Salutatorian

Cheshire High School Principal, Kevin Hanlon presented the 2025 Valedictorian and Salutatorian to the Board of Education.

**VALEDICTORIAN – DANIEL EIN ALSHAEBA**

Daniel is an exceptional student whose academic excellence, intellectual curiosity, and dedication to service embody the Cheshire Performance Standards and set him apart. With a remarkable 4.89 GPA in the most rigorous coursework available, Daniel has consistently demonstrated a rare combination of analytical rigor and creative thinking. His involvement beyond his coursework is impressive: he has challenged himself by participating in prestigious competitions

such as the Chemistry Olympiad, UCONN Science Bowl, and NASA Planet Mars Challenge. Daniel co-founded Cheshire High School's Chemistry Club, competes in the Greater New Haven and New England Math Leagues, and contributes to the *Rampage*. His well-rounded involvement extends to tennis, indoor track, and music, where he performs as a violist in CHS and community orchestras. Additionally, his first-degree black belt in taekwondo speaks to his discipline and perseverance. Daniel is a driven researcher with a passion for medicine. His summer research at Yale, where he contributed to a study on cardiac calcification, reflects his commitment to advancing medical knowledge—a field he aspires to pursue as a future cardiac surgeon. This hands-on experience, combined with his shadowing in cardiology at the VA hospital and work as a patient aid at MidState Medical Center, underscores his dedication to healthcare and patient care. Daniel's commitment to service is equally impressive, with over 100 hours of tutoring at Kumon, volunteering as a patient transport aide, and assisting in community initiatives like Winterfest and leaf raking. Daniel is poised to make meaningful contributions well beyond the walls of CHS. Daniel will attend Yale University in the fall.

### **SALUTATORIAN – MALAKHI BEYAH**

This year's Salutatorian is certainly familiar to the Board of Education, administrators, and staff who frequent these chambers. Behind an impressive 4.86 GPA, it's Malakhi Beyah's work ethic, thoughtfulness, positive approach, seemingly endless energy, and inclusive nature that shine through. Never far from his overfilled backpack, Malakhi is often one of the first to arrive at school and among the last to leave. He is president of our Student Senate, the National Honor Society, and he is co-editor and chief of the *Rampage*. His involvement continues to include Science National Honor Society, English Honor Society, the New Haven Math League, and the South Korean Science Research experience. He is an active member of the robotics and indoor and outdoor track teams. In contributing back to the school community, annual fundraisers, morning announcements, Blood Drive club, peer tutoring, work on the B1 Day Committee, and this year's spirit week all have Malakhi's fingerprints on them. In short, if there is something going on at CHS, there's a pretty good chance Malakhi is there; it doesn't seem that the phrase "there's not enough time in the day" applies to him. A review of Malakhi's transcript shows that he has been successful in a breadth of courses across many departments that could open the door to many post-high school pathways. From those many open doors, Malakhi will be choosing to hone in on his studies of aerospace engineering when he attends MIT beginning in the fall.

### **3. Recognition of National Merit Scholar**

#### **National Merit Scholars: Malakhi Beyah**

Principal Hanlon introduced Malakhi Beyah as a 2025 Merit Scholar. The National Merit Scholarship Program is an annual academic competition among



high school students for recognition and college scholarships that began in 1955. The program is conducted by National Merit Scholarship Corporation (NMSC®), a not-for-profit organization that operates without government assistance. United States high school students enter the National Merit Scholarship Program by taking the Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT®), which serves as an initial screen of over 1.3 million entrants each year, and by meeting published program entry and participation requirements.

**4. Student Recognition (Postponed from February Meeting)**

**Martin Luther King, Jr. Essay Contest Winner**

Vaasvik Narayanam, of Norton Elementary School in Cheshire, was among the 15 elementary, middle, and high school students from across Connecticut selected as winners of U.S. Senator Chris Murphy's ninth annual "Martin Luther King Jr. Day Essay Contest."

**A. Recognition of Retiring Personnel**

Retirees were presented to the Board of Education for recognition.

Teacher Name	Dates	Years of Service	School
Theresa Baker	1994-2025	31	Dodd
Donna Goodwin	2005-2025	20	Dodd
Jack Hammer	2015-2025	10	CHS
Patricia Castle	2000-2025	25	Districtwide
Amy O'Brien	2019-2025	6	Doolittle

Dodd Middle School Principal, Kelly Grillo introduced Theresa Baker, a dedicated and compassionate educator who has served our school community for over 30 years. Theresa began her career in Cheshire in 1994 and joined the Dodd Middle School family full-time just one year later. Since then, she has left a profound mark on our school—always putting students first and advocating for their growth in every way. She is a master of meeting students where they are and helping them move forward with confidence and care. Theresa's students have not only learned skills—they've felt seen, safe, and supported. Theresa believes that relationships are the foundation of good teaching, and her gentle, kindhearted approach has made her a trusted adult for so many young people. She's also been an incredible teammate—collaborative, dependable, and insightful—and a steady support for families navigating the world of special education. Theresa, we thank you for your decades of service, your generous spirit, and the way you've shaped

the lives of so many in our community. I hope retirement brings you time for the things that bring you joy—your family, your traditions, your next chapter. You leave Dodd a better place than you found it, and we are all better for having worked beside you.

Ms. Grillo introduced Donna Lee who is retiring after nearly two decades of service to the students and families of Dodd Middle School. Since joining our school community in 2005, Donna has played an important role in supporting our students' learning, particularly in the areas of math and science. Throughout her time at Dodd, Donna brought structure and consistency to her classroom. She held her students to high expectations and encouraged them to engage with academic content thoughtfully. She also supported students' social-emotional growth and worked to foster positive relationships with her colleagues and families. Donna has been a dedicated member of her team and department, always willing to collaborate, share resources, and contribute to group efforts. Her reliability and attention to detail helped ensure that her team could work efficiently and cohesively to meet students' needs. As she steps into retirement, we know she's looking forward to spending more time with the people and things she loves most—her family, her dog, and her faith. We thank Donna for her service and dedication and wish her all the best in this next chapter.

Cheshire High School Principal, Kevin Hanlon recognized Cheshire High School Chemistry Teacher, Dr. Jack Hammer, who was not able to attend this evening. Dr. Hammer was hired in August 2015 to serve as Teacher of Chemistry at CHS. Before his role in Cheshire, he worked at Foran High School in Milford, CT, was a teaching assistant at Yale University, and worked 10 years as a research assistant at pharmaceutical companies. It is at Yale where he received a Ph.D. in physical chemistry. While it's clear he has a passion for science, he is also a musician, having received a Bachelor's in chemistry and a Bachelor's in Violin Performance. While Dr. Hammer is retiring from Cheshire Public Schools, we know that he will continue to keep close to science instruction through adjunct and similar work. We know it will be difficult to replace the type of expertise and background he brought to CHS, and we wish him all the best in his (partial) retirement.

Dr. Solan said it is an honor that tonight they are recognizing an extraordinary educator, leader and friend, Pat Castle, who is our beloved reading and language arts consultant, and is retiring after 25 years of dedicated service to the Cheshire Public Schools. Pat has been a constant force of knowledge, grace and unwavering commitment to students and teachers alike. She began her journey in education with distinction, earning a Bachelor of Arts summa cum laude and completing her elementary education certificate from her early days managing Whitney bookshops in New Canaan, to her field work at Lincoln Bassett school in New Haven, and then on to student teaching in North Haven. Pat was

hired 25 years ago to teach at Highland school. She was named Teacher of the Year in 2007 and went on to serve as Learning Initiatives Teacher and our Reading and Language Arts Consultant. To say we are indebted to Pat would be an understatement. She has been the go-to expert on all thing's literacy. Her deep knowledge of language, of pedagogy and of the reading brain is truly awe inspiring. She has touched the lives of countless young readers and empowered generations of educators with her wisdom, clarity and compassion. at we thank you. Pat, we admire you, and we will carry your work forward with the same belief that guided you every day, that every child can grow, can read and can flourish. Congratulations on your retirement. You have made a difference. You always Will.

Dr. Solan said next, he is proud to recognize Doolittle School Principal Amy O'Brien on her retirement this evening. Amy was formally educated at Southern Connecticut State University earning her Bachelor of Science in Elementary Education, Master's Degree in Remedial Reading, and Sixth Year Diploma in Educational Leadership. I first met Amy in 2004 when we were both fresh-faced assistant principals with the Ansonia Public Schools. She earned her administrative appointment after serving as a teacher in Ansonia for more than a decade culminating with her recognition as Ansonia's Teacher of the Year in 2003. After serving in various administrative positions in Ansonia, we were fortunate to hire her as Doolittle Principal in 2019. There are so many things that I admire about her as a person and instructional leader. First and foremost is her genuine commitment to her students. She is incredibly hard-working. She is constantly seeking to improve both individually and as a school. She is deeply knowledgeable about teaching and learning and is able to convey that knowledge to support the development of others. That talent also helps her hire and mentor people who go on to do great things. Actually, you will be hearing about one of those people later on tonight. Amy may be retiring, but her legacy will live on for decades in the people that she has hired and mentored. She has done that at a level that rivals superpower status.

5. **AUDIENCE**

None.

6. **CONSENT CALENDAR**

**MOTION** by Mr. Perugini and seconded by Ms. Cullinan.

**MOVED** *that the Cheshire Board of Education approves the Consent Calendar as presented.*

**VOTE:** The Motion passed unanimously 7-0.

Approval of 2025-26 Tuition Rates

Each year in accordance with Policy 3240 – Business – Tuition Fees, the Board of Education shall annually establish a tuition fee for non-resident students. The Business Office has calculated the elementary, kindergarten, middle and high school tuition rates using regular education per pupil expenditures. The per pupil elementary school regular education expenditures for the 2025-26 school year, with transportation expenditures removed, is **\$13,748**. The high school tuition rate is **\$17,918** with transportation expenditures removed. Below is a history of tuition rates for the last few years.

*"That the Cheshire Board of Education establish the 2025-26 tuition fee for non-resident students at \$13,748 for elementary and middle school students and \$17,918 for high school students."*

Approval of 2026 Board of Education Meeting Schedule

Board of Education policy and Town Charter provisions require that the meeting schedule of the Board of Education be set on a calendar year basis prior to the beginning of the new calendar year. Presently, the Board of Education schedule is set and has been approved through December 2025. However, for the purposes of planning for the Cheshire Public Schools' 2025-26 academic year, a schedule has been drafted for the period January 2026 through December 2026 for your approval.

*"That the Cheshire Board of Education adopts the meeting schedule for the calendar year 2026, and further, directs the Superintendent to forward the meeting schedule to the Town Clerk and the Town Manager for public notice."*

## 7. REPORTS OF STANDING COMMITTEES

### A. CURRICULUM

#### I. Approval of Textbooks

Ms. Cullinan reported the Curriculum Committee thoroughly vetted the textbooks on the agenda tonight for approval. She noted the texts have been available for public viewing at the library and Central Office.

Textbook	Publisher	Grade
US History - Interactive	Savvas Learning	10
iReady Classroom Mathematics - Algebra I	Curriculum Assoc.	8-9

**MOTION** by Ms. Cullinan and seconded by Mr. Grippo.

**MOVED** that the Cheshire Board of Education approve the purchase of the following textbooks: US History Interactive and iReady Classroom Mathematics-Algebra I, as recommended by the Curriculum Committee.

**VOTE:** The Motion passed unanimously 7-0.

**B. FINANCE**

**I. Finance Report**

Dr. Harrigan asked Mr. Masciana to give the Finance Report. Mr. Masciana said normally, we end our budget year with zero, so that we've expended all our funds, but never expend any more than our allotted funds. Otherwise, the Board Members are personally responsible, according to Connecticut law. He said we have to end this year with \$250,000 in surplus so that we can roll it into next year's operating budget in a carryover fund. We're currently reviewing and closing any open purchase orders that will not be expended by the end of the year. Our last official payroll for all staff is June 20. But many of our teachers, are on 26 pays, so they will continue to get paid through the end of the of the summer. Also, we are planning and placing orders for supplies, furniture, equipment, technology, as well as planning summer maintenance projects. We have about \$876,000 worth of requests that are pending from our principals or our Maintenance Department. We can't approve all of those, but we will probably be able to approve half of that and close out the year with the \$250,000 that we're committed to closing out the year. He said he expects that we will be able to close with exactly \$250,000 in surplus, because we could manage to that number with our final entries.

Mr. White asked for an update on the Energy Performance Contract. Mr. Masciana noted under the Inflation Reduction Act for the two new schools, we submitted applications for the geothermal heating and cooling. We had hired a consultant from CLA to help us with that process. He said he confirmed today that because we had applied for the funds last year, when we complete that work, that will not be threatened by any legislative changes. Johnson Controls has been engaged, and they're working through the detailed investment grade audit to determine what are the final parameters of a contract. He said they are obviously also interested in getting any tax credits as part of the project, so if we act quickly enough and make certain commitments, and we will follow up with Johnson Controls we can get ahead of the deadline to submit our application and not lose the credits. Now, the "Big, Beautiful Bill" hasn't passed yet, and what the final implications of that bill will be as it relates to the investment tax credits, we don't know, but we will rely on, the Johnson Controls team to give us that answer. He said they will follow up and continue to report back.

**II. Medical Benefits Update**

Mr. Masciana reviewed the April report and said the May report will be available by the Fiscal meeting. April claims were \$1.8 million, a very

high month but as he mentioned last meeting, that month was very low, so if you average the two, it is about \$1.2 million. The reserve balance is a little over \$2 million, 1.7 months of claims reserves. He said we will be getting additional stop loss reimbursements which will go to increase our reserve balance. Our year-to-date stop-loss reimbursements are currently \$389,000, with an additional \$100,000 expected soon due to recent large claims. Our goal has consistently been to end the year with the same reserve fund balance we started with. We began this year with \$2.3 million in the reserve fund and are currently just over \$2 million. We'll monitor the next two months, hoping to reach our starting balance before the new budgeting process begins in July.

Dr. Solan reported he received positive news concerning the recently adopted two-year state budget. Dr. Solan informed us that while the governor has not yet signed it into law, the legislature passed the budget yesterday. Crucially, the previously budgeted ECS reduction of \$254,717 for the 2025-26 and 2026-27 school years has been reinstated to the Town of Cheshire. This contributes to an overall favorable budget variance for the town of \$383,967, as we secured nearly \$400,000 more in state funding than originally projected during the budget adoption process.

C. **PERSONNEL**

I. **Report on Meeting Held June 5, 2025**

Dr. Solan reported that the Committee met prior to tonight's business meeting to discuss the candidates for two positions that they are presenting for Board approval.

II. **Appointment of K-8 Curriculum Coordinator**

Dr. Solan said they had more than 75 applicants. The individual being brought before you this evening is Azra Redzic. She's currently the K-5 Humanities Curriculum Coordinator for the Bristol Public Schools. Prior to her role there, she was an elementary school principal in Hartford, and brings a wealth of knowledge and really great interpersonal skills that are required to be a leader. Beyond just general knowledge, there's certainly a lot of experience with respect to leadership, but supporting our MLL (Multi Language Learner) population, a lot of background in reading and just general pedagogy as well.

Ms. Silano added we've really gotten to know Azra and heard a little bit about her philosophy, but she's been consistent in every way, talking about teaching and learning and instruction, and from everything that we've heard from folks that she's worked with in the past, she is the whole package, both of having the knowledge, but also in having the people in

interpersonal skills to be able to grow a team. We are really excited for her to join our team.

**MOTION** by Ms. Cullinan and seconded by Dr. Harrigan

**MOVED** *that the Cheshire Board of Education appoint Azra Redzic to the position of Pre K-8 Curriculum Coordinator, effective July 9, 2025. Further, that Ms. Redzic is compensated in accordance with the collective bargaining agreement between the Board and the Cheshire Administrative Personnel.*

**VOTE:** the Motion passed unanimously 7-0.

Ms. Redzic said she is honored and excited to join the dynamic team at Cheshire Public Schools. She thanked the Board for this opportunity and said she is eager to help support the mission and vision and the academic excellence that this district is known for.

### **III. Appointment of Elementary Principal**

Dr. Solan said they are fortunate because they did not have to actively recruit for this position. When Ms. O'Brien announced her retirement, we felt it was important to solicit stakeholder feedback, including surveying parents and the Doolittle staff community. Kristen has a rich history within the Cheshire Public Schools, starting as a teacher at Doolittle, becoming a Reading and Math Specialist, working in several of our buildings, and then ultimately serving as an assistant principal, most recently exclusively at Doolittle. Over this time, she's earned the tremendous respect of parents, students, her administrative colleagues, who work with her at Doolittle School. He said he is proud to present Kristin is a candidate for the position of Doolittle School principal.

**MOTION** by Ms. Cullinan and seconded by Dr. Harrigan.

**MOVED** *that the Cheshire Board of Education appoints Kristin Lopa to the position of Principal of Doolittle Elementary School, effective July 1, 2025. Further, Ms. Lopa is compensated in accordance with the collective bargaining agreement between the Board and the Cheshire Administrative Personnel.*

**VOTE:** The Motion passed unanimously 7-0.

Ms. Lopa thanked the Board and said that Doolittle is a special place to her and she is happy to have the support of her colleagues.

Board members congratulated and welcomed the two administrators on their appointments.

**D. PLANNING**

**I. Report on Meeting Held May 28, 2025**

Mr. White reported that through the Superintendent, they are starting a discussion with the town about options for transportation and school start times. Ms. Taylor reviewed five options at the meeting. The two main considerations are cost and start times. He said there are many factors to consider. He said parents need to be aware as changes may affect their home schedules and there will also be an impact on traffic. Mr. White encouraged the public to watch the video of the meeting for more information.

Dr. Solan noted that he will be gathering feedback from students, staff and parents. He said the start times are very important when we begin to think about staffing for the opening of the new buildings.

**E. OTHER STANDING COMMITTEES**

None.

**8. APPROVAL OF MINUTES**

**A. Board of Education Meeting Held May 15, 2025**

**MOTION** by Mr. Grippo, seconded by Ms. Cullinan.

**MOVED** that the Cheshire Board of Education approve the Minutes from the meeting held on May 15, 2025.

**VOTE:** The Motion passed 6-0-1 (Mr. Perugini abstained.)

**9. CORRESPONDENCE**

There was no correspondence.

**10. SUPERINTENDENT'S REPORT**

Dr. Solan acknowledged the nearly 200 people who showed up for the Barnum naming ceremony last Friday. It was an incredible community event, obviously highlighted by Colonel Barnum himself being there and talking about what it meant to him to grow up in this community and being recognized as one of only 61 living Medal of Honor recipients in America. The Norton topping off ceremony will be held next Thursday at 9:45am for Board Members and students. Next, Dr. Solan thanked Viron Rondo and his operations manager Mia Burns. They hosted 15 culinary students. Who got the behind the scenes tour. Dr. Solan noted that last summer, we spent a lot of time in the community with a book club for The Anxious Generation, by Jonathan Haidt. It opened a lot of people's



eyes, myself included, to realize the life that our kids are leading and just parenting in general. This year, they will be reading a book called “How to Break Up with Your Phone”. He invited the Board to join them at one of the book clubs available over the summer.

**11. OLD BUSINESS**

None.

**12. NEW BUSINESS**

**A. Chairperson’s Update**

Chairman Rosenberg thanked Dr. Solan for organizing the naming ceremony. She reviewed upcoming meetings, promotions and graduation dates.

**B. Announcement of Upcoming Meetings**

**13. ADJOURNMENT**

On a motion by Mr. White, and seconded by Mr. Perugini, the meeting was adjourned at 9:17 p.m.

Respectfully submitted,

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Samantha Rosenberg, Board Chair

Attest:

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Carol K. Jesensky, Board of Education Clerk

Filed at the Town Clerk’s Office, Town Hall, Cheshire: 7/18/25.

**MINUTES OF CHESHIRE BOARD OF EDUCATION  
FISCAL/BUSINESS MEETING HELD IN THE BOARD OF EDUCATION CENTRAL  
OFFICE BOARD ROOM ON JUNE 30, 2025 AT 7:30 AM**

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**Board Members Present:** Samantha Rosenberg, Chair; Anne Harrigan, Vice Chair; Adam Grippo, Secretary; Anne Marie Cullinan; Mark Ecke; Timothy White

**Board Members Absent:** Anthony Perugini

**Administrators Present:** Jeffrey F. Solan, Ed.D., Superintendent of Schools; Vincent Masciana, Chief Operating Officer

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**1. CALL TO ORDER – 7:30 P.M.**

**A. Roll for Quorum. The roll was called and a quorum determined.**

**B. Pledge of Allegiance to the Flag of the United States of America.**

Ms. Rosenberg led the group in the Pledge of Allegiance to the Flag.

**2. AUDIENCE**

None.

**3. REPORTS OF STANDING COMMITTEES**

**A. FINANCE**

**I. Approval of 2024/25 Year-End Budget Transfers**

Mr. Masciana explained that Board of Education policy and state statute requires that the Board of Education approve line-item transfers. The line-items defined in the Board's Policy are Salaries, Employee Benefits, Instructional Expense, Support Services, and Operations & Maintenance.

He reported that we are successfully ending the 2024-25 fiscal year with a remaining balance of \$255,933.31. As was previously agreed upon by the Board of Education and the Town Council, we made a concerted effort to close the fiscal year with a remaining balance of \$250,000 or more that would be placed in a carryover fund to supplement next year's budget. The following are some of the more notable items for the fiscal year and the year-end budget closing:

He said that overall, we are closing the year with 99.7% of our \$89,542,609 budget expended and placing the remaining unspent balance of \$255,933 into a carryover fund.

This year's budget challenges were not marked by any one factor as compared to recent prior years meaning that we didn't have to contend with a pandemic, runaway electricity, bus fuel or heating oil prices, or

extraordinarily high special education costs. As noted in the highlights below, some of the positive variances helped to offset the negative variances and by managing our non-payroll expenditures carefully throughout the year, we were able to achieve a successful close. Energy costs and a relatively mild winter combined with favorable price locks for heating fuels (natural gas, propane & oil) and transportation fuels (diesel & unleaded) enabled us to end the year \$293k below budget for those commodity purchases.

- Special Education - Outplaced Tuition and Consulting Fees – we are pleased to report that these two budget categories, which have proven to be challenging in past budget years because student enrollment and specialized needs are not always predictable, finished just below the allocated budget.
- Teacher Salaries and Substitute Costs – Teacher salaries finished below budget by 2.4%, or \$881,525, which was driven by savings from 13 teacher retirements versus the 6 that were planned as well as a high number of teacher leaves and several open positions during the school year. This surplus was partially offset by the \$593,559 overage in the cost to place substitutes to cover for teacher absences.
- Student Transportation – finished over budget by 11%, or \$473,455, which was driven by a number of factors including the addition of a Type 1 bus route, additional special education routes that were added to accommodate specific student needs, as well as an increased number of bus aides.
- Unpaid Student Meals - balances owed by families for student meals were once again very high by historical standards. Thanks to the efforts of our food service staff in collecting as much as reasonably possible the unpaid meal ending balance was \$24,639.54. In accordance with CT State law, we reimbursed the Food and Nutrition Services for the \$24,639.54 balance which is accounted for in our year-end close. (By comparison, we reimbursed Food and Nutrition Services \$18,043.64 in 2023-24 and \$3,890 for unpaid student meal purchases in 2022-23.

While we did have to make reductions to the requests received in order to end the year with the \$255,933 carryforward for 25-26, we successfully managed our expenditures to allow for sufficient funding to make our required year-end school equipment, technology and replacement furniture purchases. We also will fund summer maintenance projects needed to help keep our schools looking good and operating as effectively as possible. Mr. Masciana reviewed the planned year-end maintenance and technology projects, many of which are already well underway. There was discussion

regarding the turf field replacement. Mr. Masciana said the replacement is in the Capital Budget and on everyone's radar.

**MOTION** by Dr. Harrigan and seconded by Mr. White.

**MOVED** that the Cheshire Board of Education approve line-item transfers for the 2024-2025 fiscal year-end as follows, with the remaining balance of \$255,933.31 to be placed into a budget carryover fund to be used in 2025-26 in accordance with Section 7 of Public Act 24-25.

Fiscal Year End Balances	TO	FROM
Salaries		\$413,370.95
Employee Benefits	\$71,862.09	
Instruction		\$245,565.59
Support Services	\$519,239.67	
Operations and Maintenance		\$188,098.53
	\$591,101.76	\$847,035.07
Remaining Balance to be transferred to Carryover Account to be used in 2025-26: \$255,933.31.		

**VOTE:** The motion passed unanimously by those present.

Dr. Solan thanked Mr. Masciana for all of his work as this will be his last end of year fiscal meeting.

## **II. Medical Benefits Update**

Medical claims for the year through May were 7.8% higher than expected at an average \$1.297 million per month, versus the \$1.118M budgeted, but were partially offset by higher than budgeted prescription rebates and lower than budgeted administrative costs. While we do not have June claims as of this report, we expect that our Medical Benefits Reserve will end the fiscal year at \$2.3M, which is in line with what we expected based on our budget.

The final closing entry to end the budget year was a contribution to the Medical Benefits Reserve Fund of \$136,586.49.

Mr. Masciana reviewed the Health and Wellness program that is offered to employees.

**B. PERSONNEL**

**I. Possible Approval of Contract between Cheshire Board of Education and CSEA/SEIU, Local 2001/760.**

This agenda item is POSTPONED until a future meeting because the union has not yet ratified their contract.

**C. POLICY**

**I. Report on Meeting Held June 17, 2025**

Mr. Ecke reported that the Committee met and reviewed a number of policies pertaining to legislation that goes into effect on July 1, 2025. Some policies are being recommended to be “fast tracked” because laws go into effect July 1.

**II. First Reading and possible adoption of Policy #6163.32-Service Animals in Schools**

Dr. Solan explained the Americans with Disabilities Act requires all public entities to allow service animals. A service animal is defined as either a dog or a miniature horse. A service animal is different than a therapy animal. There are very strict definitions about what a service animal can do and how they're trained. this policy follows the law. Dr. Solan said this is a law that we have not had a policy for because until this year, there was no need. Adopting this policy will be a helpful guide for staff and families as it outlines everything that the law indicates that we must do. He noted that Mr. Grippo has questions about allergies and handlers. He said our goal would be to try and educate everybody where the dog will be present and give them as much advance notice as possible so that we can work out any issues like that which arise. We are adopting this policy in order to make sure that everybody is clear and we can have something to point people back to. We will have a service animal in the district, effective the start of next year with very limited use. Even if we don't have a policy, we're required by law to permit service animals.

**III. Second Reading of Policy #5114 Suspension and Expulsion/Due Process**

The only change is the definition of bullying. It's been refined to state that bullying means unwanted and aggressive behavior among children in grades K-12 inclusive, that involves a real or perceived power imbalance. That is the whole definition. This law goes into effect on July 1.

**IV. Third Reading and Approval of Policy #5131.911 School Climate**

This new replacement policy was developed to provide districts guidance on recent revisions to Connecticut's school climate law, Public Act 23-167. For the school year commencing July 1, 2025, and each school year thereafter, each local and regional board of education shall adopt and

implement the Connecticut School Climate Policy. He said it is our job to create a safe learning environment that is emotionally and intellectually safe, a positive learning environment for every student.

**MOTION** by Mr. Ecke and seconded by Dr. Harrigan

**MOVED** that the Cheshire Board of Education waive the second and third reading of policy #6163.32 - Service Animals in Schools.

**VOTE:** The Motion passed 5-1 (Mr. Grippo opposed).

**MOTION** by Mr. Ecke and seconded by Dr. Harrigan

**MOVED** that the Cheshire Board of Education waive the second and third reading of policy #5114 Suspension and Expulsion/Due Process.

**VOTE:** The Motion passed 6-0.

**Discussion:**

Mr. Grippo said he thinks it is a poorly written law. The responsibility is placed on the minor student. He said he thinks it should be reviewed and tightened up. Dr. Harrigan said the minor children are highly trained with their service animals. Dr. Solan said his biggest concern is others wanting to engage with the service animal. He said he is working with the principal to work on educating the school community.

**MOTION** by Mr. Ecke and seconded by Dr. Harrigan

**MOVED** that the Cheshire Board of Education give a final reading to Policies #6163.32 - Service Animals in Schools, #5114 Suspension and Expulsion/Due Process, and #5131.911 School Climate, and instruct the Superintendent to put said policies into immediate effect.

**VOTE:** The motion passed unanimously 6-0.

**4. SUPERINTENDENT'S REPORT**

Dr. Solan shared the draft survey on school start times that was given to parents, staff, students in the secondary grades and the community. He said we don't adhere well to our current schedule because of transportation times in town as things have evolved on route 10, etc. so we know we must make changes. He said there are time implications and cost implications to the various proposals. He shared the four most viable plans that they

could potentially execute. He said they will make sure the families know they are putting out this survey for feedback, not a decision. Board members discussed the various proposals and the pros and cons of each. Dr. Solan said they will receive the feedback and review the information with the Board.

Dr. Solan also shared that we are facilitating more trades information sessions at some of our trade's partners in town.

**5. ADJOURNMENT**

On a motion by Mr. White, and seconded by Mr. Grippo, the meeting was adjourned at 8:45 a.m.

Respectfully submitted,

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Samantha Rosenberg, Board Chair

Attest:

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Carol K. Jesensky, Board of Education Clerk

Filed at the Town Clerk's Office, Town Hall, Cheshire: \_\_\_\_\_.

**MINUTES OF CHESHIRE BOARD OF EDUCATION SPECIAL BUSINESS MEETING  
HELD IN THE CENTRAL OFFICE BOARD ROOM ON JULY 30, 2025 AT 5:00 PM**

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Board Members Present: Samantha Rosenberg, Chair; Anne Harrigan, Vice Chair; Adam Grippio, Secretary; Anne Marie Cullinan; Mark Ecke; Anthony Perugini; Timothy White (5:10)

Board Members Absent: None

Administrators Present: Jeffrey F. Solan, Ed.D., Superintendent of Schools; Vincent Masciana, Chief Operating Officer; Emily Taylor, Assistant Chief Operating Officer; Kevin Hanlon, Principal, Cheshire High School

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**1. CALL TO ORDER – 5:00 P.M.**

- A. Roll for Quorum. The roll was called and a quorum determined.
- B. Pledge of Allegiance to the Flag of the United States of America.  
Ms. Rosenberg led the group in the Pledge of Allegiance to the Flag.

**2. AUDIENCE**

None.

**3. REPORTS OF STANDING COMMITTEES**

**A. PERSONNEL**

**I. Appointment of Chief Operating Officer**

Ms. Cullinan said the first appointment this evening is for Chief Operating Officer.

**MOTION** by Ms. Cullinan and seconded by Dr. Harrigan.

***MOVED** that the Cheshire Board of Education appoints Emily Taylor to the position of Chief Operating Officer. Further, the Board of Education authorizes the Superintendent to finalize a three-year employment contract with Ms. Taylor.*

**VOTE:** The Motion passed unanimously by those present.

Ms. Taylor said she is a proud graduate of Cheshire High School. She said she is really excited and proud of the work that they are doing in Operations and for the kiddos of Cheshire. Ms. Taylor said she is excited and very humbled by this appointment.

**II. Appointment of Doolittle School Assistant Principal**

Ms. Cullinan said the next appointment is for Doolittle School Assistant Principal.



**MOTION** by Ms. Cullinan and seconded by Mr. Perugini.

**MOVED** *that the Cheshire Board of Education appoint Jillian Romann as Assistant Principal of Doolittle School at an annual salary in accordance with the terms and conditions of the collective bargaining agreement with Cheshire Administrative Personnel.*

**Discussion:**

Dr. Solan said they went through a very deep process, with over 100 applicants for this position. We had an initial screening interview of 24 candidates, a subsequent screening interview with 15 candidates, then an interview with our faculty and parent representation of 5 candidates. He said they couldn't be more excited about bringing Jillian on to the team. Her depth of knowledge is really exceptional.

**VOTE:** The Motion passed unanimously by those present.

Ms. Romann said she is very thankful for this opportunity and excited to join the Doolittle staff.

**III. Approval of Contract between the Cheshire Board of Education and CSEA/SEIU, Local 2001/760.**

Ms. Rosenberg asked Ms. Taylor to explain this agenda item. Ms. Taylor said they started negotiations with the paras back in February, and had six sessions that ultimately concluded in May where we discussed 78 different items. She said she would review some of the bigger items, but first wanted to acknowledge Tiffany Velardi, the Union president for the collaboration, teamwork and partnership as they worked through this process.

Out of the 78 items, there were 38 from the Board and 41 from the union. They negotiated 50 successfully, rejected 27, and one was withdrawn. This is a three-year contract term that will be retroactive from July 1, and continue through June 30, 2028. Ms. Taylor reviewed the details of the contract, outlined in a Memorandum attached to these minutes. There was continued discussion regarding details of the contract.

**MOTION** by Ms. Cullinan and seconded by Mr. White.

**MOVED** *that the Cheshire Board of Education approve the collective bargaining agreement with CSEA/SEIU Local 2001/760 for the Cheshire Paraeducators, Lunchroom and Playground Aides, Hall Monitors and Study Hall Monitors for the period from*

*July 1, 2025 through June 30, 2028. Further that the Board of Education authorizes the Superintendent of Schools to sign the contract on its behalf.*

**VOTE:** The Motion passed unanimously by those present.

4. **ADJOURNMENT**

On a motion by Mr. Grippo, and seconded by Ms. Cullinan, the meeting was adjourned at 5:26 p.m.

Respectfully submitted,

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Samantha Rosenberg, Board Chair

Attest:

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Carol K. Jesensky, Board of Education Clerk

Filed at the Town Clerk's Office, Town Hall, Cheshire: August 14, 2025.

**MINUTES OF CHESHIRE BOARD OF EDUCATION RETREAT MEETING  
HELD IN THE CENTRAL OFFICE BOARD ROOM ON JULY 30, 2025 AT 5:30 PM**

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**Board Members Present:** Samantha Rosenberg, Chair; Anne Harrigan, Vice Chair; Adam Grippo, Secretary; Anne Marie Cullinan; Mark Ecke; Anthony Perugini; Timothy White (5:10)

**Board Members Absent:** None

**Administrators Present:** Jeffrey F. Solan, Ed.D., Superintendent of Schools

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**1. CALL TO ORDER – 5:30 P.M.**

- A. Roll for Quorum. The roll was called and a quorum determined.  
B. Pledge of Allegiance to the Flag of the United States of America.  
Ms. Rosenberg led the group in the Pledge of Allegiance to the Flag.

**2. FACILITATED DISCUSSION**

The Board and Superintendent met to reflect on past performances, identify goals, and continue to elevate transparency of Superintendent performance. Nick Caruso from the Connecticut Association of Boards of Education (CABE) led the Board and Superintendent Solan through a review of the self-evaluation conducted by the Board. The Board has demonstrated very strong performance and good synergy with the Superintendent per Mr. Caruso. Nevertheless, the team worked to identify areas for continued growth. Mr. Caruso and the Cheshire team cross-walked various documents primarily the CABE rubric for Boards, the CABE Recognition Awards Criteria, and the LEAD Connecticut Superintendent Leadership Competency Framework.

- Ultimately, several goals were identified by the team:
- Continue to enhance Board-based communications
- Engage BOE member liaisons more effectively with their assigned schools
- Review the Bylaws of the Board of Education through the policy committee to ensure that our Bylaws reflect the current best practices and intentions of the Board of Education
- Work with the Superintendent to develop goals that support Board progress and school improvement and ensure that is publicly accessible.

**3. ADJOURNMENT**

On a motion by Mr. Grippo, and seconded by Ms. Cullinan, the meeting was adjourned at 5:26 p.m.

Respectfully submitted,

\_\_\_\_\_  
Samantha Rosenberg, Board Chair

Attest:

\_\_\_\_\_  
Carol K. Jesensky, Board of Education Clerk

Filed at the Town Clerk's Office, Town Hall, Cheshire: August 14, 2025.

<p><b>AGENDA ITEM 7.</b> <b>SUPERINTENDENT'S REPORT</b> <b>AUGUST 14, 2025</b></p>
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**Superintendent's Report**

**No Action Required**

**A. New Schools Update (Start times for 2026-2027)**

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Dr. Solan will report on this agenda item.

**AGENDA ITEM 10.**  
**NEW BUSINESS**  
**AUGUST 14, 2025**

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Chairperson's Update  
Announcement of Upcoming Meetings/Events

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<p style="text-align: center;"><b>AGENDA ITEM 11</b>  <b>ADJOURNMENT</b>  <b>AUGUST 14, 2025</b></p>
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**Adjournment**

**Action Required**

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**Possible Motions**

*That the meeting be adjourned.*

<p style="text-align: center;"><b>UPCOMING MEETINGS/EVENTS</b></p>
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BOARD OF EDUCATION/CENTRAL OFFICE ACTIVITIES		
Thurs.	Sept. 4, 2025	BOE Opening of School, 7:30 pm, Town Council Chambers
Mon.	Sept. 8, 2025	Curriculum Committee Meeting, 7:00 pm, Central Office Board Room
Mon.	Sept. 15, 2025	Policy Committee Meeting, 7:00 pm, Central Office Board Room
Thurs.	Oct. 16, 2025	BOE Business Meeting, 7:30 p.m., Town Council Chambers

SCHOOL/COMMUNITY EVENTS AND ACTIVITIES	
Aug. 18, 2025	Convocation 8:30 am
Aug. 21, 2025	First Day of School for All Students
Sept. 1, 2025	Labor Day Break – SCHOOLS CLOSED
Sept. 23, 2025	Rosh Hashanah – SCHOOLS CLOSED
Oct. 2, 2025	Yom Kippur – SCHOOLS CLOSED
Oct. 14, 2025	Indigenous People’s Day/Italian American Day – SCHOOLS/CENTRAL OFFICE CLOSED
Nov. 27-28, 2025	Thanksgiving Break