

**MINUTES - BOARD OF EDUCATION PLANNING COMMITTEE MEETING
HELD VIRTUALLY VIA GOOGLE MEET ON JULY 17, 2024**

Planning Committee Members Present: Mark Ecke, Timothy White, Samantha Rosenberg

Additional Attendees Present: Vincent Masciana - Chief Operating Officer

CALL TO ORDER

Mr. Ecke called the meeting to order at 6:35 p.m. and led the Pledge of Allegiance.

AUDIENCE

No members of the public were present as it was a virtual meeting and there were no questions or comments received by email.

HIGHLAND PORTABLE CLASSROOMS UPDATE AND DISCUSSION

Mr. Masciana provided an update on the status of the project to install two modular classrooms at Highland School noting that enrollment as of the meeting date was 890 students with more registrations expected before school opens for students on 8/29/24. He addressed each of the following milestones in the project:

- 1st RFP issued 2-16-24, Notice of Award issued to Nadler Modular 3-8-24 for purchase of portable classrooms
- Planning and Zoning approval received 5-13-24
- Construction design and bid-set drawings completed 6-11-24
- 2nd RFP issued for required site, electrical, plumbing and construction work on 6-18-24, 4 proposals opened 7-10-24 were as follows:
 - Retriever Group, LLC - \$389,675
 - Nosal Builders - \$735,848
 - Beacon Electric - \$755,515
 - Nadler Mobile, LLC - \$946,982
- Scope review of above proposals received was underway
- Determination from bond counsel as to the use of funds from prior capital appropriations or operating funds to complete the project.
- Plan B options if the new modular classrooms cannot be installed include consolidating classrooms with more students per class, and, if necessary, using Darcey to house some kindergarten students.

Mr. Masciana explained that he did not need approval from the Planning Committee to proceed with the project if a proposal were to be accepted assuming that there were no legal limitations to funding the project using operating budget funds.

OTHER MATTERS

Mr. Masciana provided a brief update on a recent conversation with Melissa Fuller from Eversource regarding the possibility of adding a natural gas line that could be used to provide heating fuel at Doolittle Elementary School. The potential cost would exceed \$1M and the conclusion was that it would not be a cost-effective at this time.

ADJOURNMENT

On a motion by Mr. White, which was seconded by Mr. Ecke and voted upon unanimously, the meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Attest:

Vincent J. Masciana
Chief Operating Officer

Carol Jesensky, Board Clerk

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