

**CHESHIRE BOARD OF EDUCATION  
MINUTES OF THE POLICY COMMITTEE  
REMOTE MEETING HELD ON NOVEMBER 8, 2023**

Committee Members Present: Adam Grippo, Chair; Samantha Rosenberg, Tim White

Administrators Present: Jeffrey F. Solan, Ed.D., Superintendent of Schools; Vincent Masciana, Chief Operating Officer

Other Staff Present: Luther Miller, Transportation Coordinator

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Public access made available through live streaming the Cheshire Public School's YouTube Channel at [www.youtube.com/cheshirepublicschools](http://www.youtube.com/cheshirepublicschools). Public comments were accepted at [BOEContact@cheshire.k12.ct.us](mailto:BOEContact@cheshire.k12.ct.us).

**1. CALL TO ORDER – 6:30 P.M.**

Mr. Grippo called the meeting to order and led the group in the Pledge of Allegiance to the Flag.

**2. Audience.**

None.

Mr. Grippo noted that Mr. Perugini requested that the Committee review Bylaw #9271 Code of Ethics.

**MOTION** by Mr. Grippo and seconded by Ms. Rosenberg.

**MOVED** to amend the agenda to add Bylaw 9271 Code of Ethics under Agenda Item 4. For Discussion.

**VOTE:** The Motion passed unanimously.

**3. Review Policies/Regulations:**

**Policy # 2132 Administration - Assist. Superintendent for Instructional Services.**

The recommended change to this policy is to change the title to Assistant Superintendent, removing "For Instructional Services". In addition, in regard to the Superintendent's hiring recommendation to the Board, language is changed from Assistant Superintendent to "executive level central office executive leadership".

**Policy #3541 District Operations – Transportation.**

Dr. Solan welcomed Mr. Masciana and Mr. Miller to discuss this policy. He reminded the committee that Mr. Miller had come before them last school year and they agreed to review some recommended changes. Mr. Miller and Mr. Masciana began discussing some of the changes, such as parent requests for eligibility for transportation accommodations. The Committee will continue to discuss this policy at a future meeting.

Policy #5111 - Students - Admissions/Placement.

Dr. Solan explained the recommended revision to this policy is due to the recent change in State legislation. The law now states that a child must be five by September 1 in order to enroll in kindergarten. Previously, children who were five by January 1 could enroll. The following language is being added: *“Those born between September and January, who are four years old prior to the start of the upcoming school year are eligible to be considered for Kindergarten admission with a written request to the Superintendent of Schools.”* In addition, there was conversation between committee members and Dr. Solan regarding appropriate kindergarten eligibility assessment.

Policy #5112 - Students - Ages of Attendance.

This policy is being updated to reflect that students who are five years old by September 1 of the school year and under age twenty-two may attend school. The previous age of attendance was five years old by July 1 through age twenty-one.

Policy #6130 - Instruction - Organization of Instruction.

Dr. Solan reviewed recommended changes to this outdated policy. Board members discussed the value of this policy and if it was needed. Ms. Rosenberg said she thought it limited us. Dr. Solan will check to see if it is a required policy and report at the next meeting.

Policy #6145.21 - Instruction - Status Level Sports Program.

Dr. Solan introduced this policy from the Amity district due to a recent request from the community to upgrade fencing from club level to a varsity sport. Dr. Solan said when you commit to a team sport you are committing to what it entails. Adam Grippo questioned if the status changes, is the program strong enough to ensure its longevity. After a lengthy discussion, members felt this policy was very vague. Dr. Solan said he will speak with Athletic Director Perosino, to work on criteria that is appropriate and report back. Dr. Solan said he does not think we can work out a formal process by budget time.

Bylaw #9230 - New Board Member Orientation.

Dr. Solan brought this Bylaw to the committee for review. He is recommending that instead of paper copies, links to materials are provided. After some discussion, the committee recommended removing a paragraph that states that orientation will begin during a new member's candidacy. In addition, changes were made to update that new board members will receive some orientation materials electronically instead of paper copies.

**MOTION** by Mr. Grippo and seconded by Mr. White

**MOVED** that the Policy Committee forward Policies #2132 Assistant Superintendent for Instructional Services, #5111 Admission/Placement, #5112 Ages of Attendance, and Bylaw #9230 New Board Member Orientation to the full Board of Education for a first reading.

**VOTE:** The Motion passed unanimously by those present.

4. **Other/Discussion**

9400 Bylaw Monitoring Products and Processes.

Dr. Solan said that Chairman Perugini had suggested that this Bylaw be reviewed. It is regarding a self-evaluation of the Board. Dr. Solan said that CABA has a self-evaluation form that was used years back. Ms. Rosenberg said the CABA Board Awards has been a method of evaluation by meeting the criteria. Dr. Solan said he would share the CABA rubric with the entire Board. Mr. Grippo said Mr. Perugini suggested this as it is part of the criteria for the next level of the CABA Board award.

9271 Bylaw Code of Ethics.

Dr. Solan explained that CABA recommends that every two years, at the beginning of each organizational meeting, the Board members attest to this Code of Ethics. Mr. Perugini asked that it be reviewed this evening. Mr. White said he isn't against this but there may be some points in the language that may not apply. Ms. Rosenberg said she would like time to review this further. Dr. Solan said he is not pushing this for a decision and brought it up due to a request.

5. **Adjournment.**

Mr. Grippo said it has been an honor to serve as Chair on this committee. The Committee voted unanimously to adjourn the meeting at 8:30 p.m.

Respectfully submitted,

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Adam Grippo, Policy Committee Chair

Attest: \_\_\_\_\_  
Carol Jesensky, Board Clerk

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