

CHESHIRE BOARD OF EDUCATION
MINUTES OF THE POLICY COMMITTEE MEETING
Held Virtually via YouTube Live Stream
March 31, 2020 – 6:30 PM

Committee Members Present: Adam Grippo, Chair; Kathryn Hallen, Tim White

Administrators Present: Jeffrey F. Solan, Superintendent, Marlene Silano, Assistant Superintendent of Schools; Vincent Masciana, Chief Operating Officer

CALL TO ORDER – 6:30 P.M.

Mr. Grippo called the meeting to order and led the group in the Pledge of Allegiance to the Flag. A quorum was determined. In light of the current Coronavirus pandemic, this meeting was called in response to a request by member Mr. White to update the current policy to reflect the current chain of command should Mr. Solan become unable to make decisions for the district.

I. Review Policies for a First Reading.

Policy # 2132 - Administration

Mr. Solan explained that this policy is being updated to include language that states that the Assistant Superintendent will assume responsibility for the school system in the absence of the Superintendent. It will also state that the Chief Operating Officer will assume responsibility for the school system in the absence of the Superintendent and the Assistant Superintendent for Instructional Services. CABE has suggested that the Superintendent amend the regulation to reflect these changes to take effect immediately. The Superintendent agreed to update the Administrative Regulation with the same revision. The Committee will recommend waiving the second and third readings for this policy.

Policy #3171.1 - Non-Lapsing Educational Fund

Mr. Masciana explained that this policy would allow the Board of Education to request Town Council approval of a Non-Lapsing Education Fund in accordance with C.G.S.10-248a. The policy states that *“the Cheshire Board of Education (Board) may request the Town Council deposit into a non-lapsing account any unexpended funds from the Board’s prior fiscal year general operating budget, provided such deposited amount does not exceed two percent (2%) of the total budgeted appropriation for education for such prior fiscal year. Any expenditure from the Non-Lapsing Education Fund shall be authorized solely by the Board of Education. Each expenditure from such account shall be made only for educational purposes.”*

Mr. Masciana explained that area districts do already have this policy in effect. Mr. White asked if this policy should be sunset after one year. It was decided that that was not needed as, even though the policy is in effect, they can decide on a yearly basis whether or not they request the 2% carryover.

Policy #611.81 – Emergencies and Disaster Preparedness. Pandemic/Epidemic Emergencies.

The Superintendent explained that CAFE has introduced this policy for districts to review for possible adoption due to the current pandemic. The Board reviewed this policy and decided it was not necessary to adopt it.

MOTION by Mr. Grippo, seconded by Mr. White

MOVED that the Policy Committee recommend policies #2132 Administration and #3171.1 Non Lapsing Educational Fund to the full Board and recommend waiving the second and third readings.

VOTE: The Motion passed unanimously 3-0.

On a Motion by Mr. White and seconded by Ms. Hallen, the meeting was adjourned at 7:22 p.m.

Respectfully submitted,

Adam Grippo
Adam Grippo, Policy Committee Chair

Attest: Carol Jesensky
Carol Jesensky, Board Clerk

Filed Electronically: April 16, 2020.