

**MINUTES - BOARD OF EDUCATION PLANNING COMMITTEE MEETING
HELD MARCH 16, 2022 IN THE HUMISTON BOARD ROOM**

Planning Committee Members Present: Andrew Martelli, Timothy White

Board of Education Members Present: Anthony Perugini, Adam Grippo, Anne Harrigan

Additional Attendees Present: Jeffrey Solan – Superintendent of Schools
Marlene Silano – Assistant Superintendent
Vincent Masciana - Chief Operating Officer
Charles Warrington – Colliers Project Leaders
John Koplas – Colliers Project Leaders
Dan Hansen – Educational Consultant

Public access made available through live streaming the Cheshire Public Schools YouTube Channel. Public comments were accepted through CPSCovid19@cheshire.k12.ct.us.

1. **CALL TO ORDER**

Mr. Martelli called the meeting to order at 6:32 p.m. and led the Pledge of Allegiance.

2. **AUDIENCE**

No members of the public were present nor were there any questions or comments received.

3. **REVIEW AND POSSIBLE ACTION ON EDUCATIONAL SPECIFICATIONS**

Mr. Masciana distributed a document packet that included updated drafts of educational specifications for both proposed new schools, Norton Elementary School and the new North End Elementary School. The drafts were dated March 7, 2022 and redlined on March 14, 2022. Mr. Masciana explained that the drafts were prepared by Mr. Dan Hansen, an educational consultant hired by the district to assist with the development of the specifications. In preparing the documents, Mr. Hansen met with more than 60 district employees and visited Norton, Chapman, and Darcey Schools. Mr. Masciana added that the redlined versions included changes that were a result of a review completed by him, Dr. Solan, and Ms. Silano.

Mr. Masciana led a detailed review of both documents with an emphasis on the square footage size of each space within each school. For Norton Elementary, the total program space was originally specified to total 65,290 square feet but was reduced in the redlined version to 65,075 square feet. For the new North End Elementary School, the total program space was originally specified to total 80,490 square feet but was reduced in the redlined version to 79,725 square feet. Throughout the review, there were many questions asked and answered regarding each school's educational specifications.

The meeting concluded with no action taken. A recorded video of the meeting is available on the Cheshire Public Schools YouTube Channel: <https://youtu.be/f3l3oBb3EOY>.

4. **ADJOURNMENT**

On a motion by Mr. White and seconded by Mr. Martelli, the meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Attest:

Vincent J. Masciana
Chief Operating Officer

Carol Jesensky, Board Clerk

Filed at the Town Clerk's Office, Town Hall, Cheshire: April 12, 2022