

**MINUTES - BOARD OF EDUCATION PLANNING COMMITTEE MEETING  
WITH SCHOOL VISITS HELD FEBRUARY 2, 2022**

Planning Committee Members Present: Andrew Martelli, Timothy White, Samantha Rosenberg

Board of Education Members Present: Faith Ham, Adam Grippo

Additional Attendees Present: Vincent Masciana, Chief Operating Officer  
Richard Clavet – Director of Facilities Services

**CALL TO ORDER**

Mr. Martelli called the meeting to order at 6:05 p.m. in the Main Office at Highland Elementary School.

**AUDIENCE**

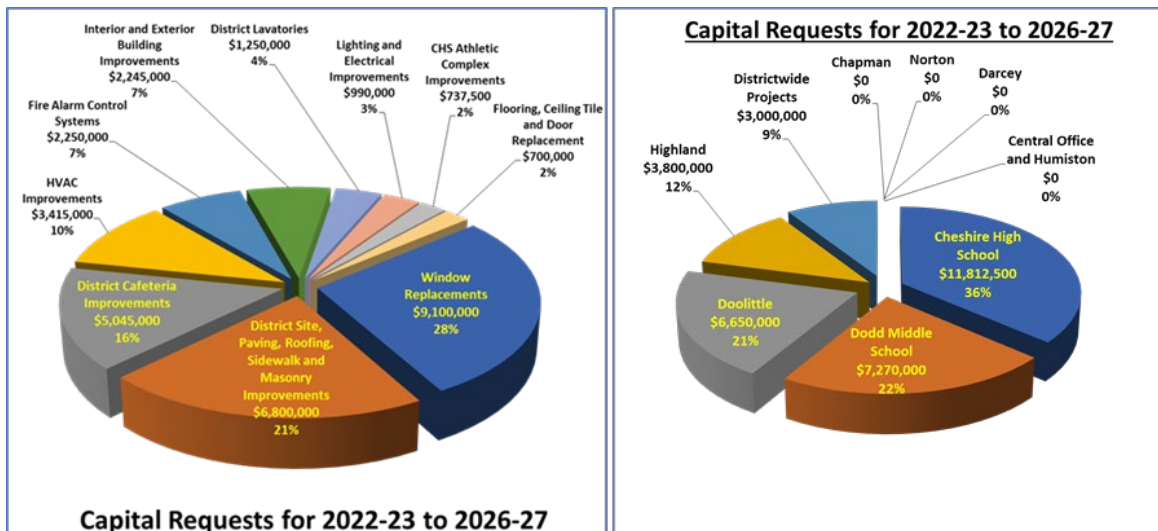
No members of the public were present nor were there any questions or comments received.

**REVIEW OF 2022-23 CAPITAL BUDGET AND SCHOOL TOURS**

Mr. Masciana distributed a document package with the Capital Expenditure Plan and Budget requests for the 5 year period from 2022-23 to 2026-27. The five-year request totals \$32,532,500 with annual requests as follows:

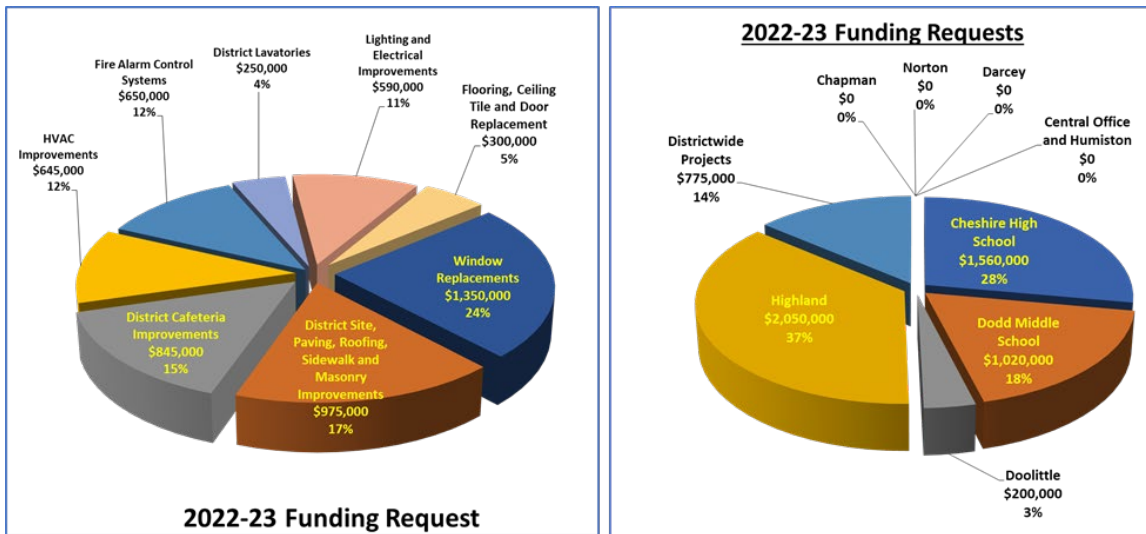
- 2022-23 - \$5,605,000
- 2023-24 - \$6,570,000
- 2024-25 - \$7,895,000
- 2025-26 - \$6,125,000
- 2026-27 - \$6,337,500

Mr. Masciana noted that the Capital amounts requested are for necessary maintenance items including needed improvements for our buildings such as window, roof and HVAC replacements/repairs, fire alarm control system upgrades, lavatory upgrades, cafeteria improvements and paving and sidewalk improvements. The breakdown shared in the documents for the five-year year plan by improvement category and by building are shown below:



Mr. Masciana noted, as reflected in the above charts, that the requests exclude capital funding for Chapman, Norton, Darcey and CentralOffice/Humiston because those buildings would potentially no longer be used if the recommended Cheshire Public Schools Next Generation Phase I Plan were to be approved by the Town Council and the voters in Cheshire later this year.

Mr. Masciana went on to highlight the Year 1 – 2022-23 Request Only document that was previously distributed which, if fully approved by the Town Council, would be funded in the amount of \$5,605,000 as follows:



Following the overview, the tour of Highland Elementary School began followed by visits to and tours of Dodd Middle School and Doolittle Elementary School. During the visits, there was discussion about the building improvements with various questions asked by the attendees with answers provided by Mr. Richard Clavet, Director of Facilities Services, and Mr. Masciana.

At the conclusion of the tour at Doolittle School, the Committee requested that Mr. Masciana arrange for a Planning Committee meeting to be scheduled on February 10<sup>th</sup> at 6:30 p.m. to review and approve a final recommendation to be forwarded to the Board of Education for the Capital Expenditure Plan and Budget for the period 2022-23 to 2026-27.

**ADJOURNMENT**

On a motion by Ms. Rosenberg, which was seconded by Mr. White, the meeting was adjourned at 7:59 p.m.

Respectfully submitted,

Attest:

Vincent J. Masciana  
 Chief Operating Officer

Carol Jesensky, Executive Assistant

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