

**MINUTES - BOARD OF EDUCATION PLANNING COMMITTEE MEETING  
HELD JANUARY 28, 2021 BY VIDEO CONFERENCE**

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Planning Committee Members Present: Andrew Martelli, Timothy White, Kathryn Hallen

Board of Education Members Present: Anthony Perugini

Additional Attendees Present: Vincent Masciana, Chief Operating Officer  
Richard Clavet – Facilities Manager

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**CALL TO ORDER**

Mr. Martelli called the meeting to order at 6:03 p.m. and led the Pledge of Allegiance.

**AUDIENCE**

Mr. Masciana reported there were no questions or comments received.

**REVIEW OF 2021-22 CAPITAL EXPENDITURE PLAN AND BUDGET**

Mr. Masciana stated that the Capital Expenditure Plan and Budget presented at the Planning Committee held on January 11, 2021 was revisited, as requested by the Committee, to provide an alternative for projects that can be moved from 2021-22 into future years based on school modernization recommendations that will be released in the near future. He referred to the documents that were shared with the Committee and explained that after reviewing all projects in detail with Mr. Richard Clavet, Facilities Manager, that the first year request has been reduced from \$5,240,000 to a prioritized list of \$2,650,000 but that the total request for the five years remained the same at \$37,728,500. Mr. Masciana then shared his screen and reviewed the details of the 2021-22 requested items.

In the discussion that ensued with questions asked and answered, it was noted that of the requested items for 2021-22, the three that would require a voter referendum are the Dodd Roof Project of \$750,000, the Cheshire High School Window Project of \$500,000 and the Norton Cafeteria Renovation project because the previous appropriation of \$400,000 combined with the additional \$175,000 being requested for 2021-22 would take the total project cost above the \$500,000 referendum threshold.

**MOTION** by Ms. Hallen, seconded by Mr. White.

**MOVED** *That the Planning Committee recommends to the Cheshire Board of Education, the approval of the Five Year Capital Expenditure Plan for Improvements to Current Buildings, in the total amount of \$37,728,500, with annual allocations as follows:*

2021-22 - \$2,650,000  
2022-23 - \$7,285,000  
2023-24 - \$10,675,000  
2024-25 - \$6,656,000  
2025-26 - \$10,462,500

**VOTE:** The Motion passed unanimously.

**ADJOURNMENT**

On a motion by Mr. White, which was seconded by Ms. Hallen, the meeting was adjourned at 6:38 p.m.

Respectfully submitted,

Attest:

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Vincent J. Masciana  
Chief Operating Officer

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Carol Jesensky, Executive Assistant

Filed at the Town Clerk's Office, Town Hall, Cheshire: February 4, 2021