

CHESHIRE BOARD OF EDUCATION
MINUTES OF THE PERSONNEL COMMITTEE MEETING
Held Virtually via YouTube Live Stream
August 10, 2021– 6:30 PM

Public access made available through live streaming via Cheshire Public Schools YouTube Channel at www.youtube.com/cheshirepublicschools.

Public comments were accepted at CPSCovid19@cheshire.k12.ct.us.

Committee Members Present: Tim White, Chair; Anthony Perugini, Anne Harrigan

Other Board Members Present: None

Administrators Present: Jeffrey Solan, Ed.D., Superintendent of Schools

REVISED

1. Call to Order – 6:30 p.m.

A. Roll Call for Quorum

B. Pledge of Allegiance to the Flag of the United States of America

2. Addition of Administrative Position

Dr. Solan said that because Kelly Lenz, School and Community Relations Coordinator, is retiring on October 1, 2021, he, along with Ms. Silano, reviewed some of the goals and needs that we have in our district and felt that using Ms. Lenz’s salary, in addition to some other resources, we could address those shortcomings. Although the current position is not part of a union, the new position will be a member of the administrator’s union.

Dr. Solan reviewed Kelly’s current responsibilities, including Adult Education, overseeing student teachers and interns, and coordinating the School Business Partnership Committee. In addition to those responsibilities, the new administrator will also be responsible for the following:

- Liaison to Open Choice
- Liaison to English Language Learners and their families
- Evaluate Teachers as assigned by the Assistant Superintendent
- Integrate a sustained program of parent involvement and engagement
- Manage Summer School

Dr. Solan said that they have had over 40 submitted applications. He and Mr. Masciana have interviewed 19 people to date, and they feel confident they will find a capable candidate in this pool of applicants.

Mr. Perugini said he is in favor of this position as Central Office needs more help and, hopefully, this position will free up some of Ms. Silano’s time. He asked if we are using Open Choice money to fund this position. Dr. Solan answered no, not this year, but in the future, Open Choice funds may help to pay for this position.

Mr. White said that in addition to college, apprenticeships are also important for our students. This position could help those students who wish to pursue an apprenticeship. He asked what happens if there is no money in the budget to fund this position after year one. Dr. Solan said he intentionally created a position that is sustainable.

MOTION by Mr. White and seconded by Ms. Harrigan.

MOVED that the Personnel Committee recommends to the full Board of Education that the position of Family and Community Engagement Coordinator be added to the contract between the Cheshire Board of Education and the Cheshire Administrative Personnel.

VOTE: The Motion passed unanimously, 3-0.

3. Public Q & A via CPSCovid19@cheshire.k12.ct.us

None.

4. Adjournment

On a Motion by Mr. Perugini and seconded by Mr. White, the meeting was adjourned at 7:01 p.m.

Respectfully submitted,

Timothy White, Chairman

Attest:

Carol Jesensky, Board Clerk

Filed in the Town Clerk's Office: September 10, 2021.